

LEEWARD COMMUNITY COLLEGE

2004-2005 Faculty Senate

APPROVED Minutes of the December 15, 2004 Meeting

James Goodman, Chair
Nancy Buchanan, Vice Chair
Susan Lum, Secretary

SENATORS PRESENT: N. Buchanan, J. Chernisky, L. Currivan, R. Flegal, K. Fujishima-Lee, C. Ganne, J. Goodman, B. Hotta, R. Liongson, P. Lococo, C. Martin, D. Matsumoto, A. Ross, D. Sakai, S. Wood, L. Yamada

SENATORS EXCUSED: K. Hill, K. Khan, K. Mohanan, F Sherry, W. Teraoka

GUESTS: Tommylynn Benavente, Bob Hochstein, Andrzej Dabrowski, Gail Levy, Kay Caldwell, Jim West

CALL TO ORDER: The meeting was called to order at 3:25 p.m. with a quorum.

APPROVAL OF THE MINUTES:

The minutes from November 3, 2004 were approved unanimously.

COMMITTEE REPORTS:

BUDGET AND PLANNING – No report.

FACULTY COMMITTEE – Senator Sakai reported that the Faculty Committee devised a survey to gather input on Tuesday/Thursday class scheduling. The survey, “Faculty Survey of TR Class Scheduling,” will go out in January.

ELECTION COMMITTEE – Senator Liongson reported the results of November’s Senate election. The newly elected senators are Kazuo Chambers, Joseph Chernisky, Michael Fujita, Candace Hochstein, Paul Lococo, Stanley May, Diane Sakai, Stacey Thomas, James West, and Linda Yamada. Senators commended Senator Liongson for creating an online election and nomination procedure.

ACADEMIC/INSITUTIONAL SUPPORT – Senator Fujishima-Lee reported that the committee’s concerns, as stated in their report of October 6, 2004, are being addressed by administration; however, it is unknown what the timeframe for repairs will be.

LEGISLATIVE RELATIONS COMMITTEE — Senator Ross will brainstorm with Dan Boylan from UHWO on December 17, 2004.

STUDENT COMMITTEE – Senator Flegal reported that the Opening Day Experience next semester will be a shortened, more intimate affair. Instead of lunch, continental breakfast will be provided.

PROGRAM REVIEW COMMITTEE – No report.

CURRICULUM COMMITTEE – Senator Lococo reported on a number of course and program modifications as part of the change from the college’s FSER Program to a Culinary Arts Program. Tommylynn Benavente introduced the modifications which include four new courses, changes in content and credit in others, the modification of the A.A.S. degree and certificates and an overall modernization of the program.

New Courses:

FSER 48 Culinary Skill Development (1 Cr)
 FSER 50 Fundamentals of Cookery I (5 Cr)
 FSER 76 Culinary Special Events (4 Cr)
 FSER 93 Culinary Externship (2 Cr)

Modified Courses:

FSER 20 Introduction to Hospitality Industry (1 Cr)
 FSER 21 Food Safety and Sanitation (2 Cr)
 FSER 30 Purchasing and Cost Controls (4 Cr)
 FSER 41 Dining Room Operations (5 Cr)
 FSER 52 Fundamentals of Cookery II (5 Cr)
 FSER 60 Asian/Continental Cuisine (6 Cr)
 FSER 62 Fundamentals of Baking (4 Cr)
 FSER 70 Contemporary Cuisines (5 Cr)
 FSER 72 Introduction to Garde Manger (3 Cr)
 FSER 74 Supervision (2 Cr)

Motion 05-01: To accept and approve modifications and program changes to the FSER A.A.S.; Certificate of Completion, Preparation Cook; Certificate of Completion, Baking; Certificate of Completion, Dining Room Supervisor; and Certificate of Achievement, as well as the course proposal listed above, as recommended by the Curriculum Committee.

PASSED – Unanimously

Senator Lococo presented other course proposal recommendations by the Curriculum Committee as follows

- The deletion of Electrical Engineering (EE) courses 151 (No title) and 266 Computer Organization and Programming Techniques.

Motion 05-02: To accept and approve modifications as recommended by the Curriculum Committee, to delete EE 151 and EE 266 courses from the curriculum. These courses are no longer taught at Manoa and therefore not a part of the engineering curriculum.

PASSED – Unanimously

- Modification of Math 111 Math for Elementary Teachers I to align with Math 111 courses being taught at UHM.

Motion 05-03: To accept and approve modifications as recommended by the Curriculum Committee, to modify Math 111 to address elementary education course requirements at UHM.

PASSED – Unanimously

- Add new course: Math 203 Applications in Calculus which will allow Social Science majors to have a direct path to a calculus course after successfully completing Math 135.

Motion 05-04: To accept and approve modifications as recommended by the Curriculum Committee, to add Math 203, to the curriculum.

PASSED – Unanimously

A related motion (Motion 05-07) pertaining to Math 203, can be found on page 4.

- Offer new Pre-ICS Academic Subject Certificate (ASC) for students intending to transfer to the ICS programs at UHM and UH Hilo.

Motion 05-05: To accept and approve as recommended by the Curriculum Committee, to add new Pre-ICS Academic Subject Certificate.

PASSED – Unanimously

- To add OCN 201L Science of the Sea Laboratory to the Natural Sciences Core, Category 3. This course is a core course at UHM, UHH, and HCC.

Motion 05-06: To accept and approve as recommended by the Curriculum Committee to add OCN 201L to the Natural Sciences core

PASSED – Unanimously

To add Math 203 Applications in Calculus to the Math/Logic Core, as a matter of record-keeping. (All math courses numbered 100 and higher are automatically placed in this category.)

Motion 05-07: To accept and approve modifications as recommended by the Curriculum Committee to, as a matter of record only, add Math 203 to the Math/Logic Core.

PASSED – Unanimously

AD HOC COMMITTEE

1. Committee to Study the Impact of the Elimination of the “N” Grade - Senator Chernisky reported that Banner data will be converted to Access software so that it can be compared with grade distribution data of prior years. The committee hopes to gather statistical data to look at grade trends. Surveys will be collected from faculty to gather attitudinal data.
2. Service Learning Committee – No report.
3. LCC Faculty Senate Charter Bylaws Revision Committee – Senator Matsumoto requested that Senators send her comments regarding the bylaws.

NEW BUSINESS:

Andrzej Dabrowski, Language Arts, presented Senators with a proposal “New Back Credit Policy in Foreign Languages at Leeward Community College,” which is needed to align our back credit policy to be fair to students and comparable with the back credit policies of UHM and KCC. Part of the rationale for the new policy is to address the unfairness of the current practice which requires that students, proficient in a foreign language, desiring to fulfill UHM’s foreign language requirement of 12 or 16 credits (depending on the language), can only receive back credits if they pay for them, even if they pass a credit-by-exam for a higher course.

Questions arose as to whether other disciplines allow for back credit if a higher course is approved via an exam. Senator Flegal commented that if a student passes a credit-by-exam in higher math, he does not need to take the earlier courses, and he also does not receive credit for the earlier courses.

Motion 05-08: (Wood/Flegal) To approve the “New Back Credit Policy in Foreign Languages at Leeward Community College.”

PASSED – 15; N – 1; Ab - 0

A copy of the LCC Reorganization Committee’s proposed administration chart was distributed for review and comment. Discussion ensued regarding titles, the justification of an added layer of deans, the duties of the Chancellor, the role and qualifications of the Executive Assistant, and whether Academic Services should go under instruction, as they are a “support” unit.

It was decided that the following concerns be sent to administration

- Further clarification is needed of the Chancellor's job now that it is being described as not solely external.
- Faculty Senators recommend that the title of Dean be reserved for academic roles alone and for E/M's who supervise instructional faculty.
- Further information and details are needed in order for the Senate to approve a reorganization proposal, i.e. functional statements.

CHAIR'S REPORT:

Chair Goodman reported that at the last BOR/ACCFSC Meeting, on December 19, 2004, David Lassner, UH Chief Information Officer, presented an update on the UH System I.D. card for faculty, staff, and students. Also, an ACCFAS Committee was formed to look at standardizing gpa calculations on all of the campuses.

During the same meeting, a draft of the ACCFSC Charter was distributed to all senators on all campuses for input. Some discussion of Section II of the Bylaws regarding the election of the co-chair took place. The statement from the Bylaws reads:

Section II: Elections & Voting

- A. Each Faculty Senate officially represented at a Council meeting will have one vote
- B. In consideration of the diversity of the University of Hawaii Faculty Senates, one co-chair will be elected from an Oahu campus, and the other from a neighbor island campus.

LCC Senators noted that the statement virtually guarantees that a community college faculty senate chair will never be a co-chair of the ACCFSC, as it is expected that UHM Senate Chairs will more frequently be elected as co-chair, making it nearly impossible for any Oahu community college faculty senate chair to serve as the co-chair. Chair Goodman will bring the following concern and request to the ACCFSC: Article B severely limits full participation of all of its members. The Faculty Senate of Leeward Community College requests that article B, Section II of the By-Laws be stricken.

ADJOURNMENT: The meeting was adjourned at 6:15 pm.

RESPECTFULLY SUBMITTED: Susan Lum, Secretary