

LEEWARD COMMUNITY COLLEGE

2002 – 2003 Faculty Senate

APPROVED Minutes of the December 11, 2002 Meeting

James Goodman, Chair
Warren Imada, Vice Chair
Jack Pond, Secretary

SENATORS PRESENT: N. Buchanan, L. Currivan, M. Dobson, Z. Estrada, R. Flegal, C. Ganne, J. Goodman, K. Hill, C. Hochstein, W. Imada, K. Khan, P. Kennedy, G. Levy, P. Lococo, C. Martin, S. Palombo, R. Pfeiffer, J. Pond.

SENATORS EXCUSED: J. Kappenberg, M. Nakano, C. Yokotake.

GUESTS: Wayne Muramoto

CALL TO ORDER: The meeting was called to order at 3:25 p.m. with a quorum.

APPROVAL OF THE MINUTES: The minutes of the November 27, 2002 meeting were read and approved with two minor additions.

REPORTS:

CURRICULUM COMMITTEE – Senator Buchanan distributed the Committee’s report and introduced several items.

ART 107D, Introduction to Digital Photography (3). New. Students learn basic camera techniques and how to convert images to digital. Course provides basic aesthetic principles and practical techniques needed for entry into workplace and/or artistic expression. Traditional and contemporary techniques for Art, Multimedia and Television are provided. The course replaces ART 197J.

<p>Motion 02-44: To approve the new ART 107D as replacement of ART 197J.</p>

<p>PASSED – Unanimously</p>

Digital Art Academic Subject Certificate (ASC) Modification. The following changes reduce the number of credits required for the Certificate from 18 to 15 and was required by the Chancellor’s Office. Other modifications were made to update the certificate to reflect other curriculum changes. ASCs can be specializations to the AA Degree or stand-alone certificates.

1. Delete: DMED 121 Web Page Design from ASC. This course was determined to be inappropriate.
2. Course Number Change: ART 111 changed to ART 113D, Digital Drawing. KCC uses the same number to identify a different course.

3. Add: ART 107D to the required courses for ASC. This course is a basic digital photography course and is central to the ASC.
4. Change: ART 202 from a required course to an elective course for the ASC. The ASC was changed from 18 to 15 credits in order to fit within the structure of the AA degree; therefore, ART 202 was dropped as a requirement and added to the list of elective choices.

The ASC in Digital Art now consists of ART 107D, ART 112, ART 113D, DMED 200 plus elective.

Motion 02-45: To approve the changes to the Digital Art Academic Subject Certificate.

PASSED – Unanimously

ART 220 Virtual Reality (3) New. Prerequisite ART 107D. How to plan, create, and design a virtual world environment for Multimedia and the Internet. This course takes the student through the entire range of Quick Time Virtual Reality development including panorama, object and hotspot. The course is actually being renumbered from ART 222, which is already used by KCC to identify a different course.

Motion 02-46: To approve the new ART 220.

PASSED - Unanimously

Several new and modified DMED course proposals were brought to the Senate.

DMED 120 NetPrep Web Development (3) New. Prerequisites: ENG 21 or ENG 22 or equivalent with a grade of C or better, or consent of instructor. The course prepares students to analyze, design, build, and implement websites and covers identification of information objects, creation of flow diagrams, use of multimedia, use of hyperlinks, navigational efficiency, text creation and appropriate use of maps, menus and frames.

DMED 121 NetPrep Web Site Design (3) Modification. Title, textbook, goals and objectives of the course have been changed to meet the requirements established by the National Association of Communications Systems Engineers (NASCE) for Web technicians and Web masters.

DMED 122 NetPrep Web Animation (3) Modification. The modifications are the same as for DMED 121.

DMED 221 NetPrep Dynamic Web Publishing (3) Modification. The modifications are the same as for DMED 122 and 121. In addition, the Digital Media Advisory Board recommended that ColdFusion language scripting be incorporated into the course.

DMED 243 3D Modeling and Animation (3) New. Students will learn the basic use of organic modeling and character animation tools. This course replaces DMED 297D.

DMED 293 Practicum in Digital Media (3) New. This is a 120+ hour internship course; students may select from one of three specializations. Prerequisites vary according to the students' choice for specialization. The course provides practical work experience where students will apply classroom lab knowledge and develop job competencies. Work sites could be at LCC, on Oahu, the outer islands, or on the mainland. Students will also meet once every two weeks for a total of 20 hours during the semester to discuss and evaluate their work experience with the instructor and other students in the class.

- ✓ Specialization: Internet Publishing. Prerequisites: DMED 120, 121, 122, 221 and ICS 184.
- ✓ Specialization: Digital Video. Prerequisites: DMED 130, 131, 132, 149 and ART 220.
- ✓ Specialization: Motion Graphics. Prerequisites: DMED 130, 140, 241, 242, and 243.

Motion 02-47: To approve the changes to the DMED courses indicated above.

PASSED - Unanimously

The Senate raised questions regarding funding for the DMED Program and for its full-time positions. Senator Ganne stated that monies for DMED come from remaining CAD money, Title III, and Perkins funds. He also stated that the College is moving toward an AS degree in DMED which has already been approved by the Chancellor and is consistent with the College's ADP. Enrollment for these courses is very good.

Certificate of Completion in Digital Media Production Program Modification. Two changes to this Certificate were proposed. DMED 197I, Electronic Portfolio, was an experimental course and will be replaced by DMED 200, which was added to the curriculum in Fall 2001. Also, ICS 197E has been deleted from the curriculum. It will therefore no longer be included in the Certificate of Completion in Digital Media Production (i.e. "ART 112 or ICS 197E" will simply read "ART 112").

Certificate of Competence in Desktop Publishing Program Modification. ART 111 will be replaced with ART 113D because the designation ART 111 is already in use at another campus to identify a different course. ICS 197E will be removed from the curriculum of this certificate.

Certificate of Competence in Virtual Reality Program Modification. ART 222 will be replaced with ART 220 because the designation ART 222 is already in use. DMED 221 will be replaced with ART 107D.

Certificate of Competence in Web Page Design Program Modification. DMED 121, Web Page Design, will be changed to reflect the title change for this course, NetPrep Web Site Design. DMED 122, Introduction to Web Animation, will be changed to reflect the title change for this course, NetPrep Web Animation. ART 112 will be replaced with DMED 120. This will enable the certificate program to articulate with the NASCE approved curriculum designed to prepare students for NASCE certification as a Web technician or Web master.

Motion 02-48: To approve the changes to the Certificate of Completion in Digital Media Production, the Certificate of Competence in Desktop Publishing, the Certificate of Competence in Virtual Reality, and the Certificate of Competence in Web Page Design.

PASSED – Unanimously

HIST 231 Modern European Civilization I (3) New. Prerequisites: ENG 21 or 22 with a grade of C or better, or equivalent. The course covers the political evolution and major economic, social, and cultural development of European states, 1500 – 1800.

HIST 232 Modern European Civilization II (3) New. Prerequisites: ENG 21 or 22 with a grade of C or better, or equivalent. The course is a continuation of HIST 231 and covers the major political, social, economic, and cultural trends in Europe from Napoleon to the present.

Motion 02-49: To approve HIST 231 and HIST 232 as new courses.

PASSED – Unanimously

Add HIST 231, Modern European Civilization I (3) and HIST 232, Modern European Civilization II (3) to the AH2 Core. This designation is appropriate for three reasons.

1. The curriculum of these courses includes a broad range of topics within the humanities including philosophy, religion, art and art history, architecture, and fashion as well as the social sciences.
2. These courses support the UH Strategic Plan, 2002-2010 goals. Goal A calls for increasing student success by providing international and multicultural opportunities. These courses also help in meeting Goal B, which calls for the UH system to function seamlessly, by adding courses which assist transfer students in meeting the UHM general education core.
3. Both courses are being taught successfully at KCC and HCC. They are also taught at UHM where they fulfill the DH (Diversification/Humanities) core education requirement.

Motion 02-50: To HIST 231 and HIST 232 to the Arts and Humanities core (AH2).

PASSED – Unanimously

MATH 135 Pre-Calculus: Elementary Functions (3) Modification. Prerequisite: C or better in MATH 103 or equivalent. The prerequisite has been changed from MATH 27 to MATH 103, which replaced MATH 27 in the LCC mathematics sequence starting with the Fall 2002 semester.

Motion 02-51: To approve the modification of Math 135.

TABLED – Pending clarification and explanation from MS Division

HAWST 231 Hawaiian Culture (3) Deletion. This course was replaced by HAWST 107.

Motion 02-52: To approve the deletion of HAWST 231.

TABLED – Pending clarification by AH Division

The Curriculum Committee also reported that the following two courses were approved as experimental. The Social Sciences Division Chair, The Curriculum Committee Chair and the Acting Dean of Instruction have acted on these favorably. This designation will be active for two years. At that time, the courses will need to be proposed as regular courses and proceed through the curriculum review process if they are to be offered in the future.

ED 297L Special Needs Students I
ED 297M Special Needs Students II

ELECTIONS COMMITTEE – Senator Hochstein reported that 75% of eligible faculty members voted in the recent Senate elections (135 out of 187). Division breakdowns are as follows:

BE	83%	LA	78%
SS	75%	VT	53%
MS	76%	Studnt Serv.	57%
AH	89%	Acad Suprt	68%

ACADEMIC AND INSTITUTIONAL SUPPORT – Senator Martin reported that she has five copies of Student Evaluation of Instruction forms from each division (attached). At the present time, the UH CAFÉ system, while impressive, is not available for Community College faculty. Former Senator Arleda Watson (LA) previously sent Senate members the summary of her study done several years ago. The Senate decided to send this issue to the Faculty Committee for further study.

PROGRAM REVIEW – Senator Levy reported that the Senate would be seeing a proposal from the AIC on Program Review for the review of all College services and programs next semester.

STUDENT COMMITTEE – Senator Hill reported that preparation is underway for next semester's Opening Day Experience. Several changes have been made to the day's program. This year's Experience will include a campus tour conducted by student volunteers. Also, faculty who plan to attend lunch will need to make reservations. There will be more of an effort to encourage faculty to mingle with students.

CHAIR'S REPORT:

The Chair reviewed the plans for Dr. Peter Englert's visit to campus on January 22, 2003. He will be speaking about the relationship of the community colleges and UHM. Presently, he is planned to address the faculty at a campus-wide meeting at 2:00 in GT-105 and will be invited to the Senate meeting at 3:15.

Chair Goodman reminded the Senate that there would be a special BOR meeting on December 12 on the UH Reorganization. A copy of the revised proposal was distributed.

NEW BUSINESS:

- ✓ AIC on Curriculum Revision and Review. Senator Kennedy presented the latest draft of the policy and procedures and reviewed it with the Senate. However, quorum was lost at 5:40. Discussion continued until 5:55 at which time the matter was tabled. The Chair will attempt to reach a consensus via email. If that is not possible, a special meeting may be held before the close of the semester.

ANNOUNCEMENTS:

Meeting dates for the Spring 2003 Semester: January 22, February 12, March 5, April 2, and April 30.

ADJOURNMENT: The meeting was adjourned at 5:55 PM.

RESPECTFULLY SUBMITTED: Jack Pond, Secretary