

LEEWARD COMMUNITY COLLEGE

2002 – 2003 Faculty Senate

APPROVED Minutes of the November 27, 2002 Meeting

James Goodman, Chair
Warren Imada, Vice Chair
Jack Pond, Secretary

SENATORS PRESENT: N. Buchanan, L. Currivan, M. Dobson, Z. Estrada, R. Flegal, C. Ganne, J. Goodman, K. Hill, C. Hochstein, W. Imada, J. Kappenberg, P. Kennedy, G. Levy, P. Lococo, C. Martin, M. Nakano, S. Palombo, J. Pond, C. Yokotake.

SENATORS EXCUSED: K. Khan, R. Pfeiffer.

GUESTS: Kabi Neupane, James West, Mike Bauer, and Jean Hara

CALL TO ORDER: The meeting was called to order at 3:22 p.m. with a quorum.

APPROVAL OF THE MINUTES: The minutes of the October 9, 2002 meeting were read and approved with one minor addition (the comment at the end of the Elections Committee Report was attributed to Senator Lococo).

REPORTS:

CURRICULUM COMMITTEE – Chair Buchanan distributed the Committee’s report and introduced the following:

BUS 270, Business Presentations Technology (3). Modification. Add to the list of prerequisites OAT 121, OAT 123, BUS 101 or BUS 127. Add material from OAT 131 to the content of the course. The course will now require presentations using PowerPoint slides as well as the creation of brochures, newsletters, flyers, Web pages and other desktop publishing documents.

Motion 02-30: To approve the modification (change of prerequisites and content) of BUS 270.

PASSED - Unanimously

OAT 131, Creative Computer Techniques. Deletion. Some of the content of this course has been added to BUS 270.

Motion 02-31: To approve the deletion of OAT 131.

PASSED – Unanimously

Office Administration and Technology Program Modification. The Curriculum Committee unanimously supported the OAT program faculty proposal to add BUS 270,

Business Presentations Technology, to the list of specialization courses from which students may choose 15 credits to earn their AAS degree.

Motion 02-32: To add BUS 270 to the list of courses from which students may select courses for the AAS Degree.

PASSED – Unanimously

Office Administration and Technology Program Name Change. The Curriculum Committee unanimously supported the OAT faculty recommendation to change the program name to Business Technology. The OAT Advisory Committee and the Program Coordination Council also supported this change. The change would improve marketability, reflect the technological content of the program's curriculum, and attract more students to better fill employment needs of the state. The Senate requests the Curriculum Committee Chair follow up to determine if BOR approval is needed for the change of the name of a College program and report back to the Senate at the next meeting.

Motion 02-33: To approve the change of name for the OAT Program to the Business Technology Program.

PASSED – Unanimously

BIOL 201, Biotechnology and Society (3) New Prerequisites: At least one, 3-credit, 100-level biological science course or consent of instructor and a grade of C or better in ENG 21 or 22. The course is an introduction to the basic concepts, goals and practical impacts of biotechnology. Real-life case studies are used to explore socio-ethical, economic and environmental issues raised by cloning, DNA testing, gene therapy and genetically engineered food, medicines and vaccines using microbes, plants and animals. Senator Dobson raised the concern that social/ethical issues might not be discussed in this course as much as they should. Mr. Neupane responded that as this is an introductory biotechnology course, the scientific content will have to be emphasized; however, the social/ethical issues that flow from the scientific base are part of the content.

Motion 02-34: To approve the new BIOL 201 Biotechnology and Society course.

PASSED – Unanimously

The Curriculum Committee is also recommending Senate approval of the addition of BIOL 201 to the Natural Science Core (NS1). The Committee feels the designation is appropriate because it benefits students, it satisfies the DB (Diversification/Biological Science) requirement for the UHM General Education Diversification Core, it is equivalent to BIOL 201 (cross-listed as MBBE 201, Molecular Biosciences and Biosystems Engineering) at UHM, and it is a required course for the bachelor's degree in Plant and Environment Biotechnology in the College of Tropical Agriculture and Human Resources at UHM.

Motion 02-35: To approve the addition of BIOL 201 to the NS1 Core.

PASSED – Unanimously

ICS 197E, Introduction to Computer Graphics (3) Deletion This course was previously replaced with ART 112, Digital Art, in the Digital Media program.

ICS 197G, NetPrep Local Area Networks (3) Deletion This course has been approved as a regular course in the ICS program under the alpha/number ICS 185.

ICS 286, Applied Systems Analysis and Design (3) Deletion This course has been replaced by ICS 293D, Cooperative Education.

Motion 02-36: To delete ICS 197E, ICS 197G and ICS 286.

PASSED – Unanimously

ICS 141, Discrete Math for Computer Science I (3) Modification The proposal is made to reflect a change in the content of the course taught at UHM. This course was split into two courses, ICS141 and ICS 241 (new). ICS 241 now presents the material formerly taught in the second half of ICS 141. The rationale for the change is presented in the UHM's course proposal (available in Senate notes and from the Curriculum Committee). Senator Flegal, who is familiar with the course both here and at UHM, spoke in favor of approving the change.

Motion 02-37: To modify ICS 141 by moving some of the content of the course to a new course (ICS 241).

PASSED – Unanimously

ICS 241, Discrete Mathematics for Computer Science II (3) New Prerequisites: ICS 111 and ICS 141. The course presents material that was formerly a part of ICS 141 to reflect a similar change made at UHM. The course covers recursive algorithms, program correctness, structured programs, graph theory, trees and their applications, probability theory, Boolean algebra, introduction to formal languages and automata theory.

Motion 02-38: To accept ICS 241 Discrete Mathematics for Computer Science II as a new course.

PASSED – Unanimously

ART 175, Survey of Global Art I (3) New Prerequisites: ENG 21 or 22 with a grade of C or better or equivalent. This course is an introduction to the major developments in Global Art from prehistory to 1500. The course will replace ART 171, Western Art History I, as it is no longer being taught at UHM. Add the course to the Arts and Humanities Core AH1.

ART 176, Survey of Global Art II (3) New Prerequisites: ENG 21 or 22 with a grade of C or better or equivalent. This course will examine artistic production of major societies from 1500 to the present. The course will replace ART 172, Western Art History II, as it is no longer being taught at UHM. Add the course to the (AH1) Core.

The addition of ART 175 and ART 176 to the AH1 Core is appropriate because the two courses are replacing ART 171 and ART 172, the two courses are being taught at UHM, and they satisfy GMP (Global and Multicultural Perspectives) Foundations Core requirement at UHM.

Motion 02-39: To accept ART 175 and ART 176 as new courses to replace ART 171 and 172 and to add ART 175 and 176 to the Arts and Humanities Core, area 1.

PASSED – Unanimously

ART 113D, Introduction to Computer Drawing (3) New. This course will replace ART 111 because that number is already being used elsewhere in the system to identify other courses (Introduction to Watercolor Painting at KCC).

Motion 02-40: To accept ART 113D as a new course.

PASSED – Unanimously

The Curriculum Committee also informed the Senate of other curricular decisions that did not require Senate approval.

MUS 265 and MUS 266. Items in course outlines lost in the conversion to Curriculum Central have been restored.

The Committee, with the Division Chair and the Acting Dean of Instruction, also approved the following courses on an experimental basis. This designation will be active for two years.

ART 197J	(3)	Introduction to Digital Photography
ECOM 197P	(1)	E-Commerce Wireless Services
ECOM 197Q	(1)	Understanding Streaming Media
ED 197E	(3)	Introduction to Classroom Management
ED 197F	(1)	Educational Assistant Roles and Responsibilities
HORT 198	(3)	Hawaiian Horticulture/Nutrition

ELECTIONS COMMITTEE – Senator Hochstein reported on the results of the recent Senate elections. The following faculty were elected to two-year terms (2003-2005).

Nancy Buchanan (Student Services)	Joe Chernisky (Arts and Humanities)
Ron Flegal (Math and Science)	James Goodman (Arts and Humanities)
Susan Hamilton (Language Arts)	Kathy Hill (Business Technology)

Paul Lococo (Arts and Humanities)
Jack Pond (Language Arts)

Cindy Martin (Academic Support)
Frank Sherry (Academic Support)

PROGRAM REVIEW – Senator Levy reported that the AIC on Program Review (chaired by Senator Hill) is exploring the role of the Faculty Senate in the review of all academic programs and degrees on campus.

STUDENT COMMITTEE – Senator Hill reported that the Opening Day Experience is scheduled for January 9 for the Spring 2003 Semester and that planning is currently taking place. She also reported that one common comment from the students who attended the Fall 2002 Opening Day was that the campus tour was uneven. Some students did not even have such an opportunity. Senator Hill felt that a review of Opening Day was due. Senator Pond echoed that sentiment.

NEW BUSINESS:

- ✓ James West, a member of the AIC on Shared Governance, presented the latest Shared Governance Policy draft to members of the Senate. The policy is affirmed in 3 statements found on page one.
 - 1) Any individual or group of individuals on campus has the right to provide their views on any issue important to them. The college shall educate the faculty and staff of this right and provide opportunities for faculty and staff to provide input.
 - 2) Administrators shall demonstrate a willingness to incorporate a large amount of faculty and staff input into decision-making especially relating to academic policies, academic procedures, and financial and budgetary matters.
 - 3) Administrators and other decision makers should provide reasons for decisions that are contrary to the wishes of constituency groups and other recommending bodies.

The balance of the draft defines terms, clarifies points, establishes eight principles, specifies and describes system-wide and college-wide constituencies in the decision making process at the college, and compares the Faculty Senate with the Campus Council.

Senators Flegal, Palombo and Pond questioned the term “should” in the policy (item 3, page 1) and elsewhere in the list of principles. Most senators felt “shall” was a stronger term and should be used in the policy section on page one. Elsewhere, “should” is acceptable.

Senators Dobson and Levy questioned the disparity in the roles of the Senate and Council in budget and resource allocation on page five in the descriptions of the Faculty Senate and the Campus Council. (“The Faculty Senate also charged with conveying to the Provost a unique faculty view on budgetary matters, planning issues, financial expenditures and campus priorities.” “The primary purpose of the Campus Council is [to] make recommendations in matters relating to budget planning and resource allocation.”) Professor West explained that the intent is to give both bodies a voice in such matters, but that the Senate’s role extends far beyond matters relating to budget.

Senator Nakano recommended a rewording of the definition of Collegial Decision-Making (page 1, #3) where it describes the process as "...the process of distributing authority, power and influence for decisions among campus constituencies" so that it sounds less threatening and more positive. She recommended the following: Collegial decision-making is the process of enabling constituents, through consultation, to participate in giving input to affect decisions made at Leeward Community College.

Senator Nakano also suggested adding Faculty Senate to item 8 on page 2 giving both the Senate and the Campus Council input in the budget prioritization process in response to Senators Dobson and Levy (much as it is implied in the last sentence in third paragraph of page 5 and in the chart on page 3).

It was also noted that the words "might" and "must" are interchanged in the last item on the chart on page 3. ("The Senate must be consulted" and "The Council might be consulted.")

Motion 02-42 (Flegal/Palombo): To accept the Shared Governance document as presented with the editorial changes recommended above.

PASSED – Y=10; N=0, Ab=4

- ✓ Senator Pond distributed the revised Resolution 02-03 on UH System Core Acceptance that was presented at the October 9 meeting.

The Senate recommended one addition. In the last paragraph, the words "for the Liberal Arts Degree" were added.

Motion 02-43 (Pond/Palombo): To accept the revised resolution on UH System Core Acceptance.

PASSED – Unanimously

ANNOUNCEMENTS:

- ✓ Senator Buchanan has volunteered to serve on the Travel Grant Committee.
- ✓ The Chair distributed copies of amendments to the system reorganization proposal.
- ✓ The Chair previously distributed the Chair's Report via email.
- ✓ Senator Levy previously distributed a report on the Self-Study recommendations and Action Plans.
- ✓ The next meeting is scheduled for December 11, 2002.

ADJOURNMENT: The meeting was adjourned at 5:50 pm.

RESPECTFULLY SUBMITTED: Jack Pond, Secretary