

LEEWARD COMMUNITY COLLEGE
2005-2006 Faculty Senate

APPROVED Minutes of the November 16, 2005 Meeting

Joseph Chernisky, Chair
Aulii Ross, Vice Chair
Susan Lum, Secretary

SENATORS PRESENT: K. Chambers, J. Chernisky, L. Currivan, K. Fujishima-Lee, M. Fujita, C. Ganne, C. Hochstein, B. Hotta, M. Lane, S. Laycock, R. Liongson, P. Lococo, S. Lum, D. Matsumoto, S. May, A. Ross, D. Sakai, S. Thomas, D. Thomson, J. West, L. Yamada

GUESTS: Kathleen Cabral, Jordan Fontanilla, Peter Quigley

CALL TO ORDER: The meeting was called to order at 3:15 p.m. with a quorum.

APPROVAL OF THE MINUTES:

The minutes from November 2, 2005 were approved unanimously, with one addition.

CAMPUS REPORT:

Interim Chancellor Quigley provided Senate with a brief report on the November 15th follow-up visit with Barbara Beno of ACCJC. This visit was a follow-up visit to ACCJC's last visit in September.

Chancellor Quigley applauded the efforts of Ida Yoshinaga, Carleen Yokotake, Grace Miller, Della Kunimune and all those involved in presentations for the ACCJC visiting team. He also thanked Therese Nakadomori for her work with software development and Kathleen Cabral for her graphics and interactive PDF work with the visuals of LCC's annual review (formerly planning, budget, and assessment) model. Barbara Beno was very impressed with LCC's progress with regard to the campus' program review model and overall effort in getting off warning.

CHAIR'S REPORT:

Chair Chernisky reported on the following information which he received during the November 14th Campus Council meeting:

- The Dean of Student Services position is closed. Nancy Buchanan is the Chair of the search committee.
- The search for a Dean of Administrative Services is also underway.

- SWOT feedback, from the academic units, will be out in 2-3 weeks and will be used as a template for the campus' other units.
- Interim Chancellor Quigley has created an innovation award which will highlight the original work of a faculty or staff member.
- Interim Chancellor Quigley is looking to revise LCC's annual review model to include an expanded role for faculty and staff. Interim Chancellor Quigley envisions the changes to take place in two phases. The first phase would involve setting-up an Executive Council made-up of members from Campus Council and the Faculty Senate. The Executive Council would review results of SWOT after the Deans have completed their review. Faculty Senate would also have input at the beginning of the process which may involve senators serving on five committees including planning, budget, assessment and other important areas requiring shared campus governance.

Chair Chernisky took time to recognize Senator Thomas for her success in meeting this year's goal for contributions to the Aloha United Way. He also applauded faculty for exceeding their goal of \$8,000.

Chair Chernisky recognized Dennis Kaibara and his committee for helping to organize this year's Christmas Party set for Thursday, December 8th at 2pm in the Eucalyptus Courtyard.

Finally, Chair Chernisky thanked UHPA for graciously and generously donating money to help with the festivities.

EXECUTIVE TEAM:

Vice Chair Ross attended the first BORCCC meeting where she received a copy of the Committee's charter. UH President McClain facilitated the meeting for VPCC John Morton who is still ill. Vice Chair Ross made mention of a number of particular questions and concerns posed by BORCCC members:

- Cost of education; how state funds are used
- Cost of educating non-residents
- Remedial rates (41%)
- Causes of the need for remedial education
- UHCC's involvement in P-20 education
- Workforce development; expressed interest in business industry
- Accounting efforts, i.e. LCC's efforts in accountant training
- Educational needs of Pearl Harbor and Schofield communities

COMMITTEE REPORTS:

CURRICULUM COMMITTEE – Senator Lococo introduced a motion to approve modifications for five courses, ACC 132 Payroll and GE Taxes, ACC 134 Income Tax Preparation, ACC 201 Financial Accounting, ACC 202 Managerial Accounting, and BUS 101 Business Computer

Systems. The modifications for all five courses consist of answering assessment questions, answering distance education questions, and filling in blank fields. For ACC 132 and ACC 134, the English prerequisite was changed from “required” to “recommended” for consistency with similar courses.

Motion 05-52: To approve the course modifications for ACC 132, ACC 134, ACC 201, ACC 202, and BUS 101.

PASSED - Unanimously

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE – No report.

BUDGET & PLANNING – Senator Fujita reported that there has been email discussion of the recently released college budget.

ELECTIONS COMMITTEE – Senator Yamada reported that she has received four additional nominations which will be added to the original list of 11 nominations. All the nominations will appear in the *Bulletin* next week.

A Senator brought to the Senate’s attention that the Elections process had deviated from the rules set forth in the By-laws. Senators discussed the challenge of balancing additional time needed to attract more nominations to Senate, with that of adhering to the strict deadlines described in the Senate By-laws for elections. There was also some discussion as to how to maintain the integrity of the elections once an irregularity is suspected or discovered.

Motion 05-53 (Thomson/West): To suspend the time segments prescribed in the By-laws regarding Senate elections.

PASSED - Unanimously

There was further discussion as to how to assure that elections take place while faculty are on campus. It was suggested that elections should take place in mid-January so that there would be enough time between the publication of the list of nominations and an announcement for further nominations and the election period itself.

Motion 05-52 (West/Thomson): To hold this year’s Senate Elections January 17-23, 2006.

PASSED - Unanimously

FACULTY COMMITTEE – Senator Sakai reported that 12 names were submitted to Barbara Hotta for the Chancellor Search Advisory Committee. Out of the 12 names submitted, six will be chosen by VPCC Morton’s office and included in the official search committee. The names were received from division chairs, Senate, and two were previous Excellence in Teaching

awardees. The names are Joe Chernisky, James West, Della Kunimune, Linda Currivan, Janice Ito, Robert Hochstein, Ann Dorado, Kaz Chambers, Susan Lum, Gailynn Williamson, Eric Matsuoka, Jake De St. Croix, Larry Fujinaka, and Wes Teraoka.

LEGISLATIVE RELATIONS COMMITTEE – Senator Thomson reported that their meetings with legislators had been rescheduled. The Committee is set to meet with Legislator Hee on December 7 at 11am and with Senator Waters on November 21st.

PROGRAM REVIEW COMMITTEE – Senator West reported that the Assessment Team is currently meeting with various division chairs and discipline coordinators to assist with questions and problems regarding assessment.

Chair Chernisky asked that the Program Review Committee address a concern emailed from Cheryl Chappell-Long, Director, Academic Planning, Assessment, and Policy Analysis, Office of the Associate Vice President Community College Academic Affairs. Her email requests definitions and data for two Key Performance Indicators (KPIs) described in LCC's Strategic Plan. The KPIs are for Service Learning and Inter-cultural and Multi-cultural programs.

STUDENT COMMITTEE – No report.

AD HOC COMMITTEES

CHARTER/BY-LAWS – Senator Matsumoto distributed a draft of the Senate's Charter and By-laws which incorporates feedback from Senators and Senate Chairs, current and past. The draft document includes proposed amendments which require review and, potentially, discussion. Senators are to use the discussion ballot to voice their concerns, prioritize important issues requiring discussion and modification, and indicate non-issues. The Committee hopes that the majority of amendments involving language can be voted on in blocks at the next Senate meeting. Once the Senate votes on the proposed amendments, which will take place during the January 25th meeting, the Committee will organize a campus-wide forum and the campus-at-large will vote on the revised Charter and By-laws.

SERVICE – Senator Currivan reported that Mimi Nakano has requested that Senate consider hosting a food drive as a community service project for the fall. Students can leave boxes in division offices to accept food donations for local charities.

<p>Motion 05-54 (Currivan/Laycock): Faculty Senate will sponsor a food drive November 21-December 15, 2005.</p>
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<p>PASSED - Unanimously</p>

Senator Currivan also asked Senators to consider a spring service event to participate in such as collecting needed items to send to Iraq.

Motion 05-55 (Currivan/Thomson): To empower the Ad-Hoc Service Learning Committee to look into organizing a collection of toys, pencils, etc. to send to Iraqi children.

PASSED - Unanimously

Senator Currivan plans to request that a member of CERT (Emergency Response Training Team) provide interested Senators with a five minute presentation on the type and duration of training involved for the certification.

ALTERNATIVE GRADES – No report.

ANNOUNCEMENTS: Karim Khan will host a fundraising effort for Pakistan earthquake victims on November 28 and 30 from 8-2 in front of the library.

ADJOURNMENT: The meeting was adjourned at 4:40 pm.

RESPECTFULLY SUBMITTED: Susan Lum, Secretary