

LEEWARD COMMUNITY COLLEGE

2001 – 2002 Faculty Senate

APPROVED Minutes of the November 7, 2001 Meeting

James Goodman, Chair
Jean Hara, Vice Chair
Jack Pond, Secretary

SENATORS PRESENT: N. Buchanan, A. Dabrowski, Z. Estrada, R. Flegal, P. Frary, C. Ganne, J. Goodman, J. Hara, K. Hill, W. Imada, J. Kappenberg, G. Levy, P. Lococo, C. Martin, M. Minasian, D. Pascual, J. Pond, R. Tanimoto.

SENATORS EXCUSED: P. Cravath, M. Reese, R. Toyama.

SPECIAL GUESTS: Ed Wiggers, Counselor

CALL TO ORDER: The meeting was called to order at 3:15 p.m. with a quorum.

SPECIAL REPORT: Ed Wiggers addressed the Senate on the Phase II Reorganization Committee. The four names submitted to the Provost from the Senate and the four submitted from the Campus Council did not include representation from OCET or Student Services. Both groups (OCET and Student Services) feel that they have concerns which will not be addressed without representation. He submitted a copy of the May 29, 2001 Phase I Reorganization Committee Report of Findings, Conclusions, and Recommendations which stated, "...there is room for improvement in student advising and the registration process..." and "...the need for a Job Placement Officer in Student Services." The report also pointed to the belief by most on the Committee that "OCET operates in isolation from the rest of the campus and is a mystery to most..." and "There should be more coordination between noncredit and credit offerings..." The Report also suggested that the Phase II Committee "should have representation from the major campus constituencies." Both Campus Council and the Senate Executive Committee were also concerned by this imbalance; however, neither recommended names from these two groups to serve on the Phase II Committee. As Mr. Wiggers explained, Student Services and OCET are two areas that will be most impacted by reorganization, and they should have a vote on the Committee.

The Senate felt that based on the reorganization draft that was distributed last year, it is obvious that these two groups may be *significantly* impacted. Furthermore, the Accreditation Standards will require that any committee charged with reorganization be representative of ALL major campus constituencies.

Motion 01-26 (Buchanan/Kappenberg): The Senate strongly recommends that the Provost add two additional names to the Phase II Reorganization Committee, one each from Student Services and OCET.

PASSED – Unanimously

APPROVAL OF THE MINUTES: Minutes of the October 17, 2001 Senate meeting were read and approved as distributed.

COMMITTEE REPORTS:

BUDGET AND PLANNING – Senator Kappenberg reported that the ADP is progressing. Four goals have been recognized and campus units are working to identify objectives.

FACULTY COMMITTEE – Senator Imada is proposing that the Senate Web site include a FAQ approach to describing Senate committee functions. It can be updated regularly. Additionally, the Committee has begun working on a revision/clarification of the Charter and By-laws.

ELECTIONS – Senator Lococo reported that ballots have been mailed. Voting will continue through November 16 at noon. He also thanked Senator Hara for allowing him to use her diskette from the previous elections. Her organization was of great assistance to him.

ACADEMIC AND INSTITUTIONAL SUPPORT - Senator Martin asked for Senate volunteers to serve on this committee. Senators Dabrowski (Language Arts) and Estrada (Social Science) stepped forward.

PROGRAM REVIEW – Senator Levy reported that the Committee is attempting to ascertain what kinds of program reviews are required by the System’s office so that the Committee’s work will not duplicate other efforts.

CHAIRMAN’S REPORT:

Chair Goodman distributed a written (email) report prior to the Senate meeting which outlined topics covered at the All Campus Council of Faculty Senate Chairs held on Oct. 19. These included,

- ❑ The governor is in favor of tuition waivers for those impacted by lay-offs. There will, however, be several conditions.
- ❑ The proposal to change the names of the Community Colleges has been moved to April of 2002 for presentation to the BOR in May. Faculty Senate Chairs will recommend a process for this change.

- ❑ Price Watterhouse is to study how the University markets itself within and out of Hawaii.
- ❑ President Dobelle has said that merit pay will not be decided on the basis of teaching alone. To do so would be divisive. Rather, merit pay should go to those who “go beyond” expectations. No further description was suggested.
- ❑ Deane Neubauer, President Dobelle’s point person on the UH restructuring plan to create a “seamless structure” has asked for faculty input on two questions.
 1. What are the system cross-cutting issues that need to emerge as imperatives if the campuses of the UH system are going to function more effectively as a system?
 2. What processes might we use over the next several months to generate consensus within the University of Hawaii on these issues?

Senator Frary reported hearing that counselors at UH often tell CC transfers to UH that the CC courses are not up to par with University courses and students often find they must retake courses or sit placement tests to qualify for upper division coursework. LCC Senators responded that transfer from the CCs (with an AA degree) should be made automatic and that there is a need for better articulation between the community colleges and Manoa. Senator Dabrowski said that there is no communication between LCC’s Japanese language teachers and UHM’s Japanese faculty even though such communication is necessary for smoother transfer and has been requested by LCC faculty. Senator Levy also mentioned the need for better registration procedures so that students can easily enroll in courses, especially DE courses, across the campuses. The Chair requested that all suggestions be e-mailed to him so that he can respond to Neubauer’s survey.

- ❑ The UH Gen. Ed Committee is seeking input as it establishes hallmarks for the new UHM General Education Diversification Requirements. Courses will need to be identified that will satisfy requirements in Arts, Humanities, Literature, Social Sciences and Natural Sciences.

Additionally, the Chair reported that the AIC on Campus Council Constituency and Role is still forming a document that will describe the Council’s role especially in the area of budget development. The Faculty Senate sees the Council’s role as recommending priorities to the Provost and allocating specific amounts to the various units. The Senate’s role is seen as recommending general policies to the Provost and ensuring that allocation decisions are fair and equitable. Thus, the Senate serves as the watchdog of the budget in a check-and-balance system.

Motion 01-27 (Imada/Estrada): The Senate asks the administration to clarify and explain the process for allocating budget amounts between course offerings and non-instructional expenditures such as assigned/released time, travel, overloads, etc. given that class cancellations for Spring 2002 may negatively impact students’ ability to graduate, especially in vocational programs.

PASSED – Y=13; N=1; Ab=0

NEW BUSINESS:

Christmas Party – Senator Kappenberg volunteered to serve on the committee that will plan this year’s party. The committee will be made of members from Clerical Staff, APTs, Administration and Campus Council. This party also serves as the recognition luncheon.

ANNOUNCEMENTS:

- ✓ The Travel Grant Committee needs Senators to serve for a meeting this month. Senator Levy volunteered.
- ✓ The Excellence in Education to be held on March 1, 2002 will be held at LCC this year. The theme is The Community Colleges in Synch as a System.

ADJOURNMENT: The meeting was adjourned at 5:40 pm.

RESPECTFULLY SUBMITTED: Jack Pond, Secretary.