

LEEWARD COMMUNITY COLLEGE
2005-2006 Faculty Senate

APPROVED Minutes of the November 2, 2005 Meeting

Joseph Chernisky, Chair
Aulii Ross, Vice Chair
Susan Lum, Secretary

SENATORS PRESENT: K. Chambers, J. Chernisky, L. Currivan, K. Fujishima-Lee, M. Fujita, C. Ganne, C. Hochstein, B. Hotta, M. Lane, S. Laycock, R. Liongson, P. Lococo, S. Lum, D. Matsumoto, S. May, A. Ross, D. Sakai, D. Thomson, J. West, L. Yamada

SENATORS ABSENT: Stacy Thomas

GUESTS: Jamie Boyd, Christina Hunt

CALL TO ORDER: The meeting was called to order at 3:10 p.m. with a quorum.

APPROVAL OF THE MINUTES:

The minutes from October 12, 2005 were approved unanimously, with two corrections.

CAMPUS REPORT:

Chair Chernisky provided Senate with an update of issues before UHPA:

- UHPA is researching a faculty grievance stemming from HawCC, regarding the Teaching Assignment Reduction. The complaint has to do with HawCC administration requiring that cap sizes be increased to compensate for the 5/4 Teaching Assignment Reduction.
- UHPA recommends that faculty contact the State ERS to verify years of service and for any questions or concerns related to the proposed HYBRID retirement plan.
- Each college campus in the UH System presented the UHPA board with their mission and plans for the future. UHWO's presentation included a projection of where the college hopes to be in the next 10 years. They hope to have 63 faculty and 1576 students in 3-4 years, and 304 faculty and 7600 students on their campus by 2015. Their plan is to begin offering 200 level courses as soon as possible.

CHAIR'S REPORT:

Chair Chernisky reported on the following:

The Board of Regents Community Colleges Committee (BORCCC) was formed to address ACCJC concerns. The Committee consists of six BOR members with the Vice President of Community Colleges, John Morton, serving as the liaison to the BOR. The Committee will hold four meetings each year. Documents for the first meeting, to be held November 4, are available.

Chair Chernisky took time to recognize Vice Chair Aulii Ross for attending System-wide meetings, Senator Lococo for his work with the AA Core Revision Committee, and Honorary Chair of the Faculty, Interim Chancellor Peter Quigley and his administrative team, for taking positive action in forwarding documents, conducting meetings, and improving communication, including with Faculty Senate representatives, in planning and budget matters. Weekly meetings and conversations about planning, the budget, and new initiatives are being scheduled with the Administration.

Chair Chernisky presented Senate with a series of motions for consideration. (Please see the attached *Faculty Senate Resolutions, 11/2/05*.) The first motion asked Senate to consider delegating the Faculty Committee to submit a list of 12 faculty nominees to John Morton, per his office's request, to be used to decide the six faculty who will eventually serve on the Chancellor Search Advisory Committee.

Motion 05-39 (Thomson/Ross): To delegate to the Faculty Committee, the charge of compiling and sending a list of 12 nominees to serve on the Chancellor Search Advisory Committee, with an attempt to spread out delegates among all constituencies.

PASSED – Unanimously

Senators were asked to consider a resolution concerning the projected state surplus of \$632.6 million for 2006-07.

Motion 05-40 (Currivan/Laycock): To support the "State Surplus Resolution."

PASSED – Unanimously

Chair Chernisky presented a third motion asking Senate to consider adopting a resolution which addresses the campus' need for safety, health, and security. One Senator asked about the monies required by the resolution. Chair Chernisky stated that each campus was told to restrict 5% of new funds annually for security purposes.

Motion 05-41 (West/Thomson): To support the "Safety, Health, and Security Resolution."

PASSED – Unanimously

EXECUTIVE TEAM:

Vice Chair Ross reported that she had attended the meeting of the UHCC Strategic Planning Council. The meeting allowed campuses to share their biennium planning processes with each other. Vice Chair Ross believes that LCC has a clean process but expressed concern at what looked to be a clash between LCC's data-driven process and the way the state legislature awards funding.

COMMITTEE REPORTS:

CURRICULUM COMMITTEE – Senator Lococo invited Jamie Boyd, LCC Nurse Practitioner, to address the Senate regarding a new course, FSHN 190 Native Nutrition and Lifestyle. Senators had questions regarding the minimum qualifications needed to teach the course and whether or not the course had been successful in the past. Jamie Boyd responded that the course acts as a gateway by recruiting high school students to attend LCC. The course is funded by a grant and is doing very well. The cultural immersion aspect of the course helps students to succeed, as well as the service learning component which provides students with career experience. Many students are hired before they graduate from the two year program. The minimum qualifications to teach the course is an MA in Nutrition.

Motion 05-42: To approve the new course, FSHN 190 Native Nutrition and Lifestyle.

PASSED - Unanimously

Senator Lococo introduced course modification requests for five ESL courses. The modifications for all five courses involved answering the course assessment questions on Curriculum Central. The required textbook for ESL 20 was also modified.

Motion 05-43: To approve the course modifications for ESL 2A, ESL 3A, ESL 30, ESL 21 and ESL 22.

PASSED - Unanimously

Senator Lococo presented a course modification request for POLS 180, to change POLS 110 and POLS 120 from “prerequisite” to “recommended preparation,” and to change the course title to “Introduction to Politics in Hawaii” from “Introduction to Hawaiian Politics.”

Motion 05-44: To approve the course modifications for POLS 180.

PASSED - Unanimously

Modifications to PSY 202 include answering questions on course and distance education, filling in blank fields, changing the course title, description, and content to match UH Manoa, and changing SLO's to reflect the changes and to be more assessable.

Motion 05-45: To approve the course modifications for PSY 202.

PASSED - Unanimously

ANTH 150, ANTH 200, ANTH 215, and 215L all underwent a variety of modifications. (Please see attached *Curriculum Committee Report to the Faculty Senate, November 2, 2005*, for further information.)

Motion 05-46: To approve the course modifications for ANTH 150, ANTH 200, ANTH 215, and 215L.

PASSED - Unanimously

Three courses, ICS 155, QM 121 and QM 122, require deletion from the curriculum. ICS 155 is no longer offered. QM 121 and QM 122 have been replaced by MATH 203.

Motion 05-47: To approve the course deletions of ICS 155, QM 121 and QM 122.

PASSED - Unanimously

Senator Lococo introduced a proposal that is the result of a system-wide agreement to unify the alphas of all BT and OAT business courses offered at the UHCCs. The proposal involves changing the course alphas and numbers of 18 BT Division courses. Please see *Curriculum Committee Report* for further details.

Motion 05-48: To change the course alphas and numbers of several BT division courses to comply with a system-wide agreement to unify the alphas of all the UHCC's.

PASSED - Unanimously

The last course presented by Senator Lococo, HUM 270 Hawaiian Mythology, was modified to HWST 270 Hawaiian Mythology, to match with the UH Manoa Hawaiian Studies Program curriculum.

Motion 05-49: To change the course alpha, HUM 270 to HWST 270, to align with UH Manoa.

PASSED - Unanimously

ACADEMIC/INSTITUTIONAL REPORT – Senator Fujishima-Lee reported that the Committee revised the language of the *Policy on Allocation and Utilization of Space*, making it stronger, added a flow-chart, reduced the number of committee members from 14 to 13, and added that the committee chair be selected by committee members.

Motion 05-50: To approve the *Policy on Allocation and Utilization of Space*.

PASSED: Y – 17; N – 0; Abs - 2

FACULTY COMMITTEE – Senator Sakai reported that her committee would be looking to find faculty to serve on the 25-member CEO search committee (Chancellor Search Advisory Committee).

Senator Hotta was asked by John Morton to coordinate the Chancellor Search Advisory Committee. The request asks for a list of 12 names which will be reduced to 6 by John Morton's office. The position closing date is early January 2006 with a hiring date of July 1, 2006. Senators discussed the need for the committee to be made up of 1/3 to 1/2 faculty. Some faculty felt that three students to serve on the committee was unrealistic, as they likely will have moved on after one year. There were also questions as to the convening process. It was revealed that Ex-Chancellor Tsunoda developed the process that is currently in use and is the same process that has been used in the past for all of LCC's provosts.

A motion was made to ask John Morton to expand the CEO search committee from six faculty to eight, with the understanding that he can add to the 25-member committee total to accommodate more faculty, or replace other committee members.

A substitute motion was made as a result of new information coming forth concerning the committee make-up.

Motion 05-51 (Currivan/Thomson): To request that the composition of the CEO search committee be made up of a minimum of 1/3 faculty.

PASSED: Y – 18; N – 0; Abs - 1

Senator Sakai will contact each academic Division Chair, Student Services, and Academic Support for a name to recommend to John Morton's office.

ELECTIONS COMMITTEE – Senator Yamada reported that she had received the names of 11 nominees to fill 11 Senate seats. She will send out a list of the nominees, along with their statements, via email. Senator Yamada also plans to appeal to faculty for additional nominees, with the requirement stated in the bylaws, that the nomination come with a petition signed by 10% of voting members.

BUDGET & PLANNING – Senator May reported that he had received a copy of the budget and that it will be posted on the website soon.

LEGISLATIVE RELATIONS COMMITTEE – Senator Thomson has been scheduling meetings with the Senate and House Higher Education Committees. Senators Thomson, West, and Ross will meet with State Senator Clayton Hee on November 16th.

PROGRAM REVIEW COMMITTEE – Senator West reported that the Assessment Team will have a meeting on November 15th to review the assessment process and to discuss the need for changes in assessment processes.

STUDENT COMMITTEE – Senator Liongson reported that the Committee met on October 24th to discuss the need for more student activism.

AD HOC COMMITTEES

CHARTER/BY-LAWS – Senator Matsumoto thanked Senators for their feedback, including four former chairs that sent her feedback, regarding revisions to the Senate’s Charter and Bylaws. She reported that everyone’s comments would be inserted in a copy and distributed at the next Senate meeting.

SERVICE – Senator Currivan is waiting to hear back from Mimi Nakano concerning details for Community Emergency Response Team (CERT) training.

ALTERNATIVE GRADES – Senator Hochstein received the recommendations from the last committee which looked at the effects that changing LCC’s grading options had on students and teaching. The committee plans to identify any special circumstances where students were not served well by the present grading options.

ANNOUNCEMENTS: Senator Laycock asked that faculty interested in participating in any one of 3-4 study abroad opportunities to Europe, South America, Thailand, Vietnam and Cambodia, please contact him for further information.

Senator Ross asked faculty to help empower students to take an active role in student government.

Chair Chernisky asked that faculty and their students plan to see *The Duchess*, the latest dramatic production by Paul Cravath. He also announced that the LCC Catalog would no longer be printed on paper but will be distributed as a CD. Hard copies will be sold at the Copy Center, by request.

ADJOURNMENT: The meeting was adjourned at 5:30 pm.

RESPECTFULLY SUBMITTED: Susan Lum, Secretary