

# LEEWARD COMMUNITY COLLEGE

## 2001 – 2002 Faculty Senate

APPROVED Minutes of the September 5, 2001 Meeting

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James Goodman, Chair  
Jean Hara, Vice Chair  
Jack Pond, Secretary

**SENATORS PRESENT:** N. Buchanan, P. Cravath, R. Flegal, P. Frary, J. Goodman, J. Hara, K. Hill, W. Imada, J. Kappenberg, G. Levy, P. Lococo, C. Martin, M. Minasian, D. Pascual, J. Pond, M. Reese, R. Tanimoto, R. Toyama.

**SENATORS EXCUSED:** S. Holder, L. Keyser, P. Neils.

**SPECIAL GUESTS:** Walterbea Aldeguer, Patricia Domingo, Dale Hood, Lisa Hayashi, Manny Cabral, Cliff Togo, Bernadette Howard, Doug Dykstra, Stella Ho-McGinnes, Mark Silliman, Mike Pecsok, Jeffery Galicinao, Aulii Silva.

**CALL TO ORDER:** The meeting was called to order at 3:26 p.m. with a quorum.

**WELCOME:** The Chair welcomed the 2001-2002 Senate and esteemed guests. All present introduced themselves.

**SPECIAL ADDRESS:** The Provost, Mark Silliman, addressed the Senate with good news: enrollments are up considerably. Latest figures indicate that our current enrollment stands at 5,643—a 5.14% increase over the Fall of 2000. The College's SSH increased to 53,427—an increase of 2.73%. The Provost encouraged all faculty to reach out to our students especially when we see they need help. We can do this by introducing them to the various learning support services on campus and thereby exemplify our motto: To help people learn. The Provost also discussed and answered questions on President Dobelle's initiative to unify the UH system and to change the name of the College(s). Implications of this change were also discussed.

**CHAIR'S COMMENTS:** Chair Goodman distributed copies of summarized Robert's Rules of Order and encouraged the Senate to be familiar with them. Copies of the Senate's recently revised Charter and By-Laws were distributed and will be discussed at the next meeting.

**APPROVAL OF THE MINUTES:** The minutes of the May 2, 2001 meeting were distributed and reviewed. Senator Pond noted that the copy that had been distributed was not the most recent version of the minutes. He apologized for this oversight.

**Motion 01-22 (Imada/Flegal): To defer approval of the minutes pending submission of the correct version by Secretary Pond.**

**APPROVED: Unanimously**

Senator Pond also distributed a list of current Senate members, their extensions and email addresses. This list will be corrected and distributed to all Senators electronically.

**REPORTS:**

Chairs are needed for the Standing Committees of the Senate. The following persons volunteered to serve:

Budget and Planning	Judy Kappenberg
Faculty	Warren Imada
Elections	Paul Lococo
Academic Institutional Support	Cindy Martin
Legislative Relations	
Program Review	Gail Levy
Student	
Curriculum	Nancy Buchanan

It was also decided by the Senate that the Student Committee should oversee the Opening Day Experience held at the beginning of each semester. The Student Committee and the Legislative Relations Committee lack chairs. Additionally, the Budget and Planning Committee needs to recognize its important role in budget development and decisions. Recent history, however, does not seem to recognize the Senate's role in budget matters, so this committee will have an important charge.

In addition, a chairperson is also needed for the Chloe Holland Service Committee, and the Senate needs to designate a representative (not necessarily from the Senate) to attend relevant Distance Education Committees (campus and system-wide) and to report to the Senate (possibly through the Curriculum Committee).

Senator Martin requested a volunteer from the Senate to serve on the Travel Grant Committee (for a brief, one-time meeting). Senator Reese agreed to serve.

**CHAIRMAN'S REPORT:**

The Chair announced that Bob Asato (MS) and Lani Uyeno (LA) have been chosen as co-chairs of the ADP Committee and will oversee the development of Leeward's next Academic Development Plan. The Chair also discussed President Dobelle's recent speech given to area residents at Pearl City in August. Old and new Senate Chairs from all campuses met with the President. At that meeting the core values of the community colleges were discussed and will be preserved by each campus even as some of them move to granting four-year degrees.

The Chair also introduced a motion to appoint Zenny Estrada to replace the Senate position recently left vacant. Two additional vacancies will need to be filled.

**Motion 01-23 (Goodman/Imada): To confirm the appointment of Zenny Estrada to fill a vacant Senate position for this academic year.**

**PASSED – Unanimously**

**ITEMS MOVED TO NEXT SENATE MEETING:**

Items under Old Business (Curriculum Approval Process), New Business (Senate Replacements and the Search for a Senate Room) and Announcements (Refreshments) were moved to the next meeting or for input via email.

**ADJOURNMENT:** The meeting was adjourned at 5:35 PM.

**RESPECTFULLY SUBMITTED:** Jack Pond, Secretary.