

LEEWARD COMMUNITY COLLEGE

2003 – 2004 Faculty Senate

APPROVED Minutes of the September 3, 2003 Meeting

James Goodman, Chair
Nancy Buchanan, Vice Chair
Candace Hochstein, Secretary

SENATORS PRESENT: J. Chernisky, L. Currivan, R. Flegal, C. Ganne, J. Goodman, K. Hill, C. Hochstein, W. Imada, K. Khan, G. Levy, P. Lococo, C. Martin, M. Nakano, S. Palombo, R. Pfeiffer, S. Wood, C Yokotake

SENATORS EXCUSED: N. Buchanan, P. Kennedy, F. Sherry

CALL TO ORDER: The meeting was called to order at 3:10 p.m. with a quorum.

APPROVAL OF THE MINUTES: The minutes of the April 30, 2003 meeting were read and approved with three corrections. Senator Ganne pointed out that on page 3, third statement down, ART 113 should read **ART 113D**, and that in Motion 03-24, it should read, "To eliminate the ART 112 prerequisite and replace the ART 111, or ART 197D, DMED 130 with **ART 113D** for DMED 140, and change the DMED 140 prerequisite to a recommended preparation and eliminate the recommended preparations for DMED 241. Senator Goodman noted that on page 5, "e" under Chairman's Report, the %age should be changed to the word **percentage**.

COMMITTEE REPORTS:

Chairs and Co-Chairs of the standing committees were selected/announced.

COMMITTEE

CHAIR/CO-CHAIR

BUDGET AND PLANNING

FACULTY COMMITTEE

Linda Currivan, Ruth Pfeiffer
Susan Wood

(Also the Committee on Committees)

Senator Currivan reported that the results of the Preliminary Survey of Faculty Concerns were compiled, and that it consisted of a sample size of 57 (N=57). The committee chose to follow Maui CC's format. Four items of concern stood out (faculty disagreed/strongly disagreed). They were:

Item 1 – All faculty involved in decision-making process at LCC. 19 CA/A, 37 D/SD

Item 2 – All faculty members have adequate opportunity for input into budget process. 16 CA/A, 38 D/SD

Item 16 – Faculty salaries comparative to workload. 10 CA/A, 44 D/SD

Item 25 – Merit awards granted fairly. 9 CA/A, 31 D/SD

Legend: CA/A = Completely Agree/Agree
D/SD = Disagree/Strongly Disagree

The Committee on Committees was given the following requests:

- Assist the Program Review Committee find members.
- Find a replacement for Senator Jack Pond now that he has become the Acting Dean of Arts and Sciences.

ELECTIONS	Stephanie Palombo
ACADEMIC/INSTITUTIONAL SUPPORT	Cindy Martin, Carlene Yokotake
LEGISLATIVE RELATIONS	
STUDENT COMMITTEE	
(Also the Opening Day Experience Coordinator)	
-It was mentioned that the issue of the N vs. F grade issue will be given to this committee.	

PROGRAM REVIEW	Kathy Hill
CURRICULUM COMMITTEE	Paul Lococo

The Chair of the single Ad Hoc Committee was also selected:

SENATE SERVICE COMMITTEE	Mimi Nakano
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CHAIRMAN'S REPORT:

Chair Goodman asked the Senators if there were any items they wanted him to bring up to the All Senate Chairs and Board of Regents meeting on Kauai on September 4-5, 2003. Any Senator could bring up concerns for him to share with these bodies at any time. No comments were given at this time as the Senate was to address the budget in later discussions.

Chair Goodman then presented the UHPA Resolution which would be presented to the Board of Regents

At its meeting on Saturday, August 23, the UHPA Board of Directors passed the following motion, which has been forwarded by letter to members of the UH Board of Regents.

That the University of Hawaii Professional Assembly requests that the Board of Regents not hire any new administrators or increase the salaries of any current administrators, including any interim and acting administrators, until a general salary increase is received by the faculty. UHPA also requests that the Board of Regents freeze all administrative vacancies until salary increases have been negotiated for the faculty.

The UHPA Directors strongly believe that unless this step is taken by the UH Regents, the public will be unaware of the real crisis that the UH is facing. The Legislature is looking for evidence that the UH has its house in financial order and has stopped spending, before entertaining any additional general funding requests. UHPA Board of Directors believes the Regents need to stand up and take a decisive action.

Lengthy discussion followed regarding the merits of the proposal. A concern for some Senators was that the UHPA Resolution would probably affect the hiring of permanent administrators for LCC. They felt that this may affect accreditation. Another point brought up was that faculty salary should not be brought up during the current atmosphere of the State's budget problems.

Other Senators voiced an opinion that the resolution was appropriate. The faculty are always asked to "help" with the burden of the budget crisis in different ways (adding students, increasing cap sizes, taking on another class, etc.), and now the administration should help with the budget situation by not increasing the number of administrators or receive salary increases.

Motion 03-28: (Currivan/Chernisky) Motion to approve the UHPA Resolution.

MOTION PASSED
Y= 9; N=6; Ab=1

OLD BUSINESS:

Midterm Report – Senator Levy reported that there were problems completing the accreditation report because of a change in editors.

Susan Lum is now working on the Midterm Report. She wrote a first draft and submitted it to the Accreditation Oversight Committee. They met last Friday, August 29, 2003. Susan hopes to have the next draft finished by Friday, September 5, 2003. This tight time line is due to the fact that the report needs to be given to the UH System Vice Chancellor for Academic Affairs by September 19, 2003, and be at ACCJC by October 15, 2003.

A Special Meeting will be held for next Friday, September 12, 2003, at 1:00 p.m. in AM 209 to have the Senate review and give feedback on the Midterm Report. Chair Goodman asks that any Senator who cannot make this meeting please send him comments via email.

NEW BUSINESS:

-The Senate needed a Representative for the Travel Committee. Carlene Yokotake volunteered.

-The Senate needed a Representative for the Commencement Committee – Warren Imada volunteered.

The Senate lost Quorum at 5:15 pm. The remaining issues were tabled until the next regularly scheduled senate meeting on September 24, 2003.

-Item IV. C. Senate Views on Recent Administration Options on:

1. Raising of Enrollment Caps.

2. Teaching Load Reduction.

-Item IV. D. Arts & Humanities Resolution

-New Item brought up by the Chair at the meeting – Scheduling Initiative for Tuesdays and Thursdays

-New Item brought up by the Chair at the meeting – Language Arts Division Chair asking why a printed Schedule of Courses with just full time faculty is made when there will be hundreds of changes and the on line version is available and changes can easily be made.

ADJOURNMENT: The meeting was adjourned at 5:45 PM.

RESPECTFULLY SUBMITTED: Candace Hochstein, Secretary