

# LEEWARD COMMUNITY COLLEGE

## 2004 – 2005 Faculty Senate

APPROVED Minutes of the September 1, 2004 Meeting

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James Goodman, Chair  
Nancy Buchanan, Vice Chair  
Susan Lum, Secretary

**SENATORS PRESENT:** N. Buchanan, J. Chernisky, L. Currivan, R. Flegal, K. Fujishima-Lee, C. Ganne, K. Hill, B. Hotta, K. Khan, R. Liongson, P. Lococo, S. Lum, C. Martin, D. Matsumoto, A. Ross, D. Sakai, W. Teraoka, S. Wood, L. Yamada

**SENATORS EXCUSED:** J. Goodman, K. Mohanan, F. Sherry

**GUESTS:** Mark Silliman, Peter Quigley, Doug Dykstra, Bob Hochstein, Kathleen Cabral, Michael Reese, Gail Levy, Ann Campbell, Adam Espinosa

**CALL TO ORDER:** The meeting was called to order at 3:10 p.m. with a quorum.

**ANNOUNCEMENTS:** Linda Yamada was appointed as a Faculty Senator by Jim Goodman, to represent the Voc/Tech Division, and voted in unanimously by the Senate. Susan Lum was nominated by Jim Goodman, to serve as Senate Secretary, and was voted in unanimously by the Senate. Wes Teraoka was appointed as a Faculty Senator by Jim Goodman, to represent the Social Sciences Division, and voted in unanimously by the Senate.

### **APPROVAL OF THE MINUTES:**

The minutes from May 5, 2004 and May 12, 2004 (Special Meeting) were approved unanimously.

### **COMMITTEE REPORTS:**

No reports given.

Senators were asked to volunteer to serve as chairs for the Faculty Senate Standing Committees. The results are as follows

BUDGET AND PLANNING – None elected.

FACULTY COMMITTEE – L. Currivan and D. Sakai, Co-chairs

ELECTION COMMITTEE – S. Wood and R. Liongson, Co-Chairs

ACADEMIC/INSITUTIONAL SUPPORT – C. Martin and K. Fujishima-Lee, Co-Chairs

STUDENT COMMITTEE – R. Flegal, Chair

CURRICULUM COMMITTEE – P. Lococo, Chair

LEGISLATIVE RELATIONS COMMITTEE – A. Ross and J. Chernisky, Co-Chairs

PROGRAM REVIEW COMMITTEE – K. Hill, Chair

**CHAIR'S REPORT:** The Executive Committee of the Administration, Faculty Senate and Campus Council met on August 25, 2004 to discuss the College's plan for reorganization. Mark Silliman reported on the results of the meeting.

The administration received a lot of input on the 23 page reorganization proposal, written for the Board of Regents in May 2004, from different campus bodies and individuals. A Reorganization Committee, made up of the Executive Committee, three members from Campus Council and its constituents, and a number to be decided from Faculty Senate, has been created to gather input from divisions, staff, and faculty, to address the top level of the reorganization proposal (Chancellor, Vice Chancellor/Chief Academic Officer, Director of Administrative Services and Director of Planning, Policy & Assessment). The Executive Committee acknowledged that the reorganization document that was approved by the Faculty Senate and Campus Council in March 2003 is a good starting point for discussion. The Reorganization Committee is also charged with formulating a reorganization proposal to be reviewed and approved by all campus bodies. The Reorganization Committee will hold open forums to allow the campus to provide input on the committee's recommendations. January 2006 is the target date for the Reorganization Committee to finalize the reorganization plan. This date will allow for the writers and editors of the 2006 Self-Study to incorporate, into the document, the work accomplished by the Reorganization Committee.

The Campus Council elected Jim West as a representative to the Reorganization Committee during their last meeting. The other two Campus Council members will be from APT and clerical staff.

There was lengthy discussion as to the composition of the Reorganization Committee including how many faculty should serve.

**Motion 04-32: (Martin/Chernisky) To add three faculty members to the newly formed Reorganization Committee.**

**PASSED – Y - 19; N – 1; Ab – 0**

It was decided that the Faculty Senate would ask for Senators to volunteer if they are interested in serving on the Reorganization Committee. Senators Chernisky, Currivan and Martin volunteered to serve on the committee.

**NEW BUSINESS:****Committee to Develop a Long-Range Plan for Information Technology and Information and Learning Resources**

Mark Silliman has put together a committee to look at developing a long-range plan for Information Technology and Information and Learning Resources. This committee is charged with addressing recommendations made to the College by ACCJC in its recent evaluation report.

Many questions and comments arose as to the clarity of the memorandum describing the committee's charge, as well as whether more faculty members, outside of Information and Technology, were necessary to recommend to this committee. There was also discussion as to the need for balancing the size of the committee with the need to hear from all groups affected by the plan.

**Motion 04-33: (Lococo/Ganne) There will always be at least one faculty senator on the Committee to Develop a Long-Range Plan for Information Technology and Information and Learning Resources.**

**PASSED – Y – 14; N – 0; Ab - 2**

Senator Sakai expressed concern that a better balance is needed, with more instructional faculty and less Information & Technology faculty, in order to ensure that all campus units are allowed input as to their individual needs for technology and learning resources.

**Travel Grant Committee**

Senator Martin asked for a Faculty Senator to volunteer to serve on the Travel Grant Committee. Senator Matsumoto volunteered.

**LCC Progress Report**

The LCC Progress Report was reviewed and discussed. It was decided that non-substantive comments (editing, grammar...) would be given to Kathleen Cabral and Peter Quigley. There was some discussion concerning the style and content of the Progress Report. Peter Quigley informed Senators that the final draft of the report would include visuals with appropriate labeling and narrative explanation.

**Motion 04-34: (Martin/Matsumoto) With regard to the Information Technology and Information and Learning Resources section of the LCC Progress Report, we recommend that the section focus on the actions taken rather than treating the section as a self-study.**

**PASSED – Y – 13; N – 1; Ab – 2**

Instructional Division Chairs Response to the Leeward Community College Reorganization Proposal

Bob Hochstein addressed the Senate regarding a memorandum, written and distributed by the six instructional division chairs, expressing their views of the reorganization proposal. The memo states that the division chairs have the following concerns:

- Information presented in the reorganization proposal is inaccurate.
- The cost of reorganization is unknown.
- Dobelle's resignation changes everything-- we should not be "chained to his dreams."
- The College needs more faculty positions.
- The current structure is not working; for example, having the Vocational/Technical and Business Technology Division Chairs report to the Dean of Career & Technical Education, instead of the Dean of Arts & Sciences, creates confusion and hinders the Division Chairs' ability to work together, sharing common issues and problems. Having all six Division Chairs report to one Dean would alleviate problems caused by dual roles, duplicate efforts, and a lack of clear delineation of duties.

Modification of HSERV courses

Senator Lococo reported that the Curriculum Committee Report of November 26, 2004, concerning modifications to HSERV courses, states that ENG 21 is a prerequisite. This is an error. ENG 21 should have been deleted from the Curriculum Committee Report before it was presented to the Faculty Senate.

**Motion 04-35: (Lococo/Hill) To correct the Faculty Senate minutes from November 25, 2003 to delete ENG 21 as a prerequisite for the HSERV classes listed in the minutes.**

**PASSED – Unanimously**

**ADJOURNMENT:** The meeting was adjourned at 6:07 PM.

**RESPECTFULLY SUBMITTED:** Susan Lum, Secretary