

**LEEWARD COMMUNITY COLLEGE**  
**2006-2007 Faculty Senate**

APPROVED Minutes of the May 09, 2007, Meeting

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Joseph Chernisky, Chair  
Linda Currivan, Vice Chair  
Michael Lane, Secretary

**SENATORS PRESENT:** K. Chambers, J. Chernisky, L. Chun, L. Currivan, C. Davis, M. Fujita, C. Ganne, C. Hochstein, D. Kunimune, M. Lane, L. Lawrence, S. Laycock, R. Liongson, P. Lococo, S. May, D. Sakai, J. West

**SENATORS ABSENT:** K. Caldwell, K. Fujishima-Lee, B. Hotta, D. Matsumoto, L. Yamada

**GUESTS:** Wayne Muramoto, Kay Ono

**CALL TO ORDER:** The meeting was called to order at 3:14 PM with a quorum.

**APPROVAL OF THE MINUTES:** The minutes from April 18, 2007, were approved unanimously with minor corrections.

**CAMPUS REPORT:**

Chair Chernisky distributed copies of the FS Guiding Rules on Administration & FS Relations to the Senate and summarized the guidelines.

**COMMITTEE REPORTS:**

EXECUTIVE COMMITTEE – Vice Chair Currivan presented information from a UHCC System 2008-2010 planning group meeting concerning CC faculty turnover rates. LCC has the highest anticipated turnover rate for the UHCC System during this period. LCC's estimated turnover rate is 48, whereas the next highest estimated rates are 46 for Kapi'olani CC and 40 Honolulu CC.

Chair Chernisky initiated a discussion of the need for release time for those Senators assigned to tasks that require significant time commitments, such as Faculty Senate Secretary.

<p><b>Motion 07-33 (Chernisky/May):</b> To recommend 33 credit hours of release time for members of the LCC Faculty Senate.</p>
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<p style="text-align:center">PASSED - Unanimously</p>
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Vice Chair Currivan reported that she had discussions with Interim Chancellor Cabral about restarting the LCC Student Government. She suggested that the Faculty Senate could partner with a newly formed student government to serve as a mentor.

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE – Chair Kunimune distributed information from the April 11, 2007, AIS Committee meeting, which Doug Hill attended. The Committee discussed issues related to Custodian duties, safety, and reducing energy costs, and the Pearl, Student Lounge, and the Cafeteria.

BUDGET & PLANNING – No report.

CURRICULUM COMMITTEE - Senator May presented a number of new course and certificate proposals and modification proposals. Please see the attached *Curriculum Committee Report to the Faculty Senate, May 9, 2007*, for further details.

**Motion 07-34:** To approve a new course proposal for ART 207D Intermediate Digital Photography and a course modification proposal for ART 107D Introduction To Digital Photography.

PASSED - Unanimously

**Motion 07-35:** To approve course modification proposals for MATH 205 Calculus I, MATH 206 Calculus II, SP 251 Principles Of Effective Public Speaking, SPAN 102 Elementary Spanish II, ZOOL 101 Principles Of Zoology, ZOOL 200 Marine Biology, ZOOL 240 Human Anatomy And Physiology I, ZOOL 241 Human Anatomy And Physiology II, OCN 101 Marine Option Program Seminar, ICS 100 Computing Literacy & Applications, ICS 111 Introduction To Computer Science I, ICS 141 Discrete Mathematics For Computer Science I, ICS 211 Introduction To Computer Science II, ICS 241 Discrete Mathematics For Computer Science II, ENG 21 Introduction To College Reading, HWST 270 Hawaiian Mythology, JPNS 101 Elementary Japanese I, and a certificate deletion proposal for ASC IN Educational Assistance In Special Education.

PASSED - Unanimously

**Motion 07-36:** To approve a new certificate proposal for CC Medical Receptionist.

PASSED - Unanimously

**Motion 07-37:** To approve a course modification proposal for BIOL 101 Biology For Non-Majors and a certificate modification proposal for AA Teaching.

PASSED - Unanimously

**Motion 07-38:** To approve a new course proposal for ED 294 Introduction To Multicultural Education.

PASSED - Unanimously

**Motion 07-39:** To approve a new course proposal for ED 296 Introduction To Art, Music And Creative Movement In The Classroom.

PASSED - Unanimously

**Motion 07-40:** To approve course modification proposals for BIOL 201 Biotechnology And Society and BUS 270 Business Presentations.

PASSED - Unanimously

**Motion 07-41:** To approve a new course proposal for BUSN 141 Effective Presentations With MS® PowerPoint.

PASSED - Unanimously

**Motion 07-42:** To approve a new course proposal for BUSN 145 Digital Communication Using MS® Outlook.

PASSED - Unanimously

**Motion 07-43:** To approve course modification proposals for BUSN 250 Expert Business Computing, 284 Medical Terminology And Office Procedures, and DRAM 222 Beginning Acting II.

PASSED - Unanimously

**Motion 07-44:** To approve a new certificate proposal for CC Office Coordinator.

PASSED - Unanimously

**Motion 07-45:** To approve course modification proposals for ASTR 110 Survey Of Astronomy, BIOL 100 Human Biology, BIOL 171 Introduction To Biology I, BIOL 171L Introduction To Biology I Lab, and certificate modification proposals for AS Accounting and CA Accounting.

PASSED - Unanimously

**Motion 07-46:** To approve a new course proposal for ED 299 Field Experience In Education.

PASSED - Unanimously

**Motion 07-47:** To approve course modification proposals for MGT 122 Human Relations In Business, MUS 121G Pop/Folk Guitar, ART 104D Introduction To Printmaking: Screenprinting, ART 105B Introduction To Ceramics (Handbuilding), ART 105C Introduction To Ceramics (Wheel Throwing), ART 113D Intro to Computer Drawing, ART 123 Introduction To Painting, MUS 253 Basic Experiences Of Music, MKT 120 Marketing In A Global Economy, and certificate modification proposals for AS Business Technology and CA Business Technology.

PASSED - Unanimously

Foll

owing the proposal votes, the Senate discussed ways to reduce the workload on Curriculum Committee members. The Committee's workload increased significantly with the course modifications required for review and assessment. For additional information, see the *Courses Completing Course Review and Assessment 2006-2007 Academic Year* posted on the Curriculum Committee Web site.

**Motion 07-48:** To request 18 TAR for Curriculum Committee members.

PASSED - Unanimously

ELECTIONS COMMITTEE – No report.

FACULTY COMMITTEE - No report

GEN ED – Chair Lococo distributed copies of the Committee's Report to the Faculty Senate. The report included information from the April 20, 2007, Multi-Campus Foundations Board Meeting in which discussions about articulation issues continued.

The Chair reported that the UH-Manoa Foundations Board approved ART 101 for FG status on that campus beginning Spring 2008.

The Foundations Board Web site is a resource that can be accessed via a link on the Faculty Senate Web site. Faculty members can locate approved Foundations courses and their approval and renewal documents on the site, as well as, forms and processes for requesting new and renewed Foundation designation.

Furthermore, the Committee's report described criteria for the proposed Leeward CC GenEd Diversification Board.

<p><b>Motion 07-49:</b> To authorize the creation of the Leeward Community College GenEd Diversification Board.</p>
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<p>PASSED - Unanimously</p>
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<p><b>Motion 07-50:</b> To request the Leeward Community College administration make available 6-credit hours release time per academic year for the LCC GenEd Foundations Board Chair.</p>
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<p>PASSED - Unanimously</p>
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LEGISLATIVE RELATIONS COMMITTEE - No report.

PROGRAM REVIEW COMMITTEE – No report.

STUDENT COMMITTEE - No report.

**AD HOC COMMITTEES**

MORALE – No report.

CONTINGENT FACULTY/LECTURERS - No report.

**NEW BUSINESS**

Senator Sakai explained to the Senate why UHCC Faculty members cannot access some of the UH-Manoa Library databases. Different vendors charge based on FTE. To access all of the databases, LCC would have to pay significantly more than the current \$18,000 budget. She added that LCC selects databases tailored to its students.

**ADJOURNMENT:** The meeting was adjourned at 5:23 PM.

**RESPECTFULLY SUBMITTED:** Michael Lane, Secretary