

LEEWARD COMMUNITY COLLEGE

2002 – 2003 Faculty Senate

APPROVED Minutes of the April 30, 2003 Meeting

James Goodman, Chair
Warren Imada, Vice Chair
Jack Pond, Secretary

SENATORS PRESENT: N. Buchanan, L. Currivan, M. Dobson, Z. Estrada, R. Flegal, C. Ganne, J. Goodman, K. Hill, C. Hochstein, W. Imada, K. Khan, J. Kappenberg, P. Kennedy, G. Levy, P. Lococo, C. Martin, M. Nakano, S. Palombo, R. Pfeiffer, J. Pond, C. Yokotake.

GUESTS: Jean Hara, Kay Ono, Mark Minasian, Rae Watanabe, newly elected members of the 2003-2005 Senate S. Hamilton, J. Chernisky and F. Sherry.

CALL TO ORDER: The meeting was called to order at 3:25 p.m. with a quorum.

APPROVAL OF THE MINUTES: The minutes of the April 2 regular meeting and the April 9 special meeting were read and approved as submitted. Senator Hochstein corrected the Curriculum Committee report of April 2 to clarify the Social Science division courses for which the ENG 21 and 22 prerequisites were changed to recommended preparations. The list given in the Curriculum Committee report was not meant to be exclusive. All S.S. Division courses that are currently offered as of April 1, 2003 that had ENG 21/22 prerequisites will now have ENG 21/22 listed as recommended preparations.

COMMITTEE REPORTS:

BUDGET AND PLANNING – Senator Kappenberg reported that voting is taking place now through May 2 to prioritize the proposed general funded action plans.

FACULTY COMMITTEE – Senator Currivan informed the Senate that the committee is still accepting faculty surveys.

STUDENT COMMITTEE – Senator Hill reminded the Senate of the upcoming Opening Day Experience. This fall, the new student orientation will be held on Thursday, August 21. Volunteers are essential to this program, and all are encouraged to participate. She also noted that the issue of the N Grade will be a crucial item next year.

CURRICULUM COMMITTEE – Senator Buchanan brought the following actions to the Senate for consideration.

Business Technology Division has proposed a modification to several courses.

BUS 127, MS® Word for Business, will change “completion of or concurrent enrollment in ENG/ESL 21/22” to recommended preparation. “Keyboard by touch or instructor approval” is changed from recommended preparation to prerequisite. “Familiarity with word processing” is added to recommended preparation. The course curricular function and educational goals are updated to reflect the mission and goals found in the 2002-2007 LCC Strategic Plan.

BUS 143, Professional Employment Preparation, will change the course description in Curriculum Central to read: “Facilitates employment search by emphasizing professional techniques and standards in the preparation of application forms, resumes, cover letters, and employment interviews.” The modification reflects the mission and goals found in the 2002-07 Strategic Plan.

BUS 200, Computer Speech Recognition, will add “Keyboarding by touch and computer application knowledge or instructor approval” as prerequisites. The recommended preparation of ENG/ESL 21/22 is changed to ENG/ESL 100. The course curricular function and educational goals are updated to reflect the mission and goals found in the 2002-2007 LCC Strategic Plan.

BUS 193B/C/D/E, Cooperative Education, will add to its prerequisites additional requirements by the Business Technology Division: “1) completion of 12 or more credits in the LCC Business Technology Division, 2) enrollment in a Business Technology Program of study, 3) full- or part-time student status at LCC, 4) a student in good academic standing with a minimum cumulative GPA of 2.0, and 5) eligibility for employment—U.S. citizen or have the legal right to work in the U.S.” The course curricular function and educational goals are updated to reflect the mission and goals found in the 2002-2007 LCC Strategic Plan.

Motion 03-20: To accept the curricular changes to BUS 127, 143, 200, and 193B/C/D/E as submitted

PASSED – Unanimously

Business Technology Program Modification: This modification would require that students pass all required business (BUS) and law (LAW) courses with a grade of C or better in order to earn a Business Technology or OAT certificate or degree. Currently, students who receive a D in any course may earn a certificate or AAS degree as long as their cumulative GPA is at least a 2.0.

Motion 03-21: To accept the change to the Business Technology Program to require students to earn a C or better in BUS and LAW courses to receive the certificate or AAS degree in Business Technology or OAT.

PASSED – Unanimously

MUS 140, Sound System Utilization, changes the number of credits from 2 to 3 to reflect the additional material to be covered in the course. The content is expanded to include the addition of lab and digital music editing assignments; data compression technology; teaching, demonstration and use of digital recording technology and synchronization of audio to video. The course title is changed to Introduction to Audio Production. The course is intended to become a required course for the Digital Media A.S. degree.

Motion 03-22: To accept the proposed change to MUS 140.

PASSED – Unanimously

Academic Subject Certificate in Music Program Modification: The number of credits required for the certificate will increase from 13 to 14 due to the modification of MUS 140 (above).

Motion 03-23: To accept the modification of the Academic Subject Certificate in Music from 13 to 14 credits.

PASSED – Unanimously

DMED 140, Introduction to Motion Graphics, will eliminate the prerequisite of ART 112. The recommended preparation of ART 111 or ART 197D, DMED 130 is replaced with ART 113D.

DMED 241, Introduction to 3D Animation & Visual Effects, will change its prerequisite of DMED 140 to a recommended preparation that can be taken concurrently. ART 111 and DMED 130 will be eliminated as recommended preparations.

Motion 03-24: To eliminate the ART 112 prerequisite and replace the ART 111, or ART 197D, DMED 130 with ART 113D for DMED 140, and change the DMED 140 prerequisite to a recommended preparation and eliminate the recommended preparations for DMED 241.

PASSED – Unanimously

ANTH 151 Emerging Humanity (3) New Course. The introduction to the paleontology of human biological evolution and the archaeology of culture in the world prior to AD 1500.

Motion 03-25: To add ANTH 151 Emerging Humanity as a new course.

PASSED – Unanimously

To add ANTH 151 to the Social Science core. This designation is appropriate because the course is taught at UHM, and it fulfills the Global and Multicultural Perspectives Foundation requirement there.

Motion 03-26: To add ANTH 151 to the Social Science core.

PASSED – Unanimously

AMST 201, The American Experience, will change its ENG 21/22 prerequisite to recommended preparations. In addition, the course description is changed to match that found in the UHM catalog, which reads “Interdisciplinary course that examines diversity and changes in American values and institutions—political economic, legal and social.”

AMST 202, Diversity in American Life, will change its ENG 21/22 prerequisite to recommended preparations. Additionally, the course description is changed to match that found in the UHM catalog, which reads “Interdisciplinary course that examines diversity and changes in American values and institutions—literature, film, visual arts, and architecture.”

AMST 211, Contemporary American Issues: Domestic, will change its ENG 21/22 prerequisite to recommended preparations. It will also change the course description to match that found in the UHM catalog, which reads “Interdisciplinary exploration of such current American domestic issues topics as politics, economics, civil rights, family life, the justice system, and the environment.”

AMST 212, Contemporary American Issues: World, will change its ENG 21/22 prerequisites to recommended preparations. Its catalog description also changes to match that found in the UHM catalog, which reads “Interdisciplinary exploration of such current global issues as international diplomacy, economic development, national security, demographic change, and environmental protection.”

Motion 03-27: To change the ENG 21/22 prerequisites to recommended preparations and change the catalog descriptions for AMST 201, 202, 211, and 212.

PASSED – Unanimously

ED 285 Introduction to Classroom Management (3) New. This course will replace the experimental course ED 197E.

ED 286 Special Populations I (3) New. This course will replace the experimental course ED 297L.

ED 287 Special Populations II (3) New. This course will replace the experimental course ED 297M.

ED 288 The Practice Seminar (3) New. This course will be a practice seminar wherein the students will have the opportunity to further integrate the theoretical knowledge gained and practice skills obtained over the previous semesters. This may occur through enactment of various role-plays that offer rehearsal for possible scenarios that could

occur with teachers or students, reports on observations in the classroom, and discussions about best practices for assisting the teacher and students in the classroom.

Motion 03-27: To accept ED 285, 286, 287, and 288 as new courses.

PASSED – Y=17; N=0; Ab=2

The Curriculum Committee also presented a course approved for experimental status. ICS 197L Structured Cabling Systems (3) will be active for two years after which time it will need to be proposed as a regular course and proceed through the curriculum review process if it is to be continued. This does not require Senate action.

CHAIRMAN'S REPORT:

- ✓ Chair Goodman announced that at a recent Instructional Services Follow-up meeting it was noted that there would need to be a significant reduction of release time across the College. Notification of impacted faculty is on hold pending final system notification of funds. The Senate will lose the 6 credits (per year) normally assigned to the Senate Secretary. Those credits are being reassigned to the Senate for the new Program Review Committee Chairperson. [Some on the Senate were concerned that this reduction would render shared governance hollow.]
- ✓ The ACCFSC Meeting held on April 17 was a Q&A session with President Dobelle. At that meeting Dr. Dobelle made the following points:
 - a. UHPA contract negotiations are progressing (19 out of 22 issues have been agreed upon). With the current State economy, there will likely be no salary raises. The proposed UH budget has been reduced; however, a special session on CIP could be promising.
 - b. Surprise that the faculty have not held the Governor accountable for campaign promises and UHPA endorsement.
 - c. The UH system reorganization has been approved by WASC. Once hard copy arrives from ACCJC, Provosts will be called Chancellors. As duties will not significantly change, no personnel action will be required.
 - d. Commitment to retaining the \$1 million of release time. Without release time, then there is no shared governance.
 - e. To offset the budget crisis, Dobelle favors 2% tuition increases each year, instead of larger percentage raises every five years. Students currently enrolled in programs would be grandfathered. Some campuses and programs should charge fees.

OLD BUSINESS:

- ✓ The Senate was asked to give input on the AIC Progress Reports. After general discussion, the Senate was directed to give additional input to Gail Levy or Rae Watanabe (glevy@hawaii.edu and raew@hawaii.edu).

NEW BUSINESS:

- ✓ New Senators Joe Chernisky, Susan Hamilton-Wood, and Frank Sherry were introduced. Re-elected Senators include N. Buchanan, R. Flegal, J. Goodman, K. Hill, P. Lococo, C. Martin, and J. Pond.
- ✓ Election of new Senate officers:

James Goodman was elected by acclaim as Senate Chair.
Nancy Buchanan was elected by acclaim as Senate Vice Chair.
Jack Pond was elected by acclaim as Senate Secretary.

Paul Lococo was approved by acclaim as Curriculum Committee Chair.
The Committee on Committees will search for the chair of the new.
Program Review Committee.

ADJOURNMENT: The meeting was adjourned at 5:57 PM.

RESPECTFULLY SUBMITTED: Jack Pond, Secretary