

# LEEWARD COMMUNITY COLLEGE

## 2001 – 2002 Faculty Senate

APPROVED Minutes of the April 24, 2002 Meeting

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James Goodman, Chair  
Jean Hara, Vice Chair  
Jack Pond, Secretary

**SENATORS PRESENT:** N. Buchanan, P. Cravath, A. Dabrowski, Z. Estrada, R. Flegal, P. Frary, C. Ganne, J. Goodman, J. Hara, K. Hill, J. Kappenberg, G. Levy, P. Lococo, C. Martin, M. Minasian, D. Pascual, J. Pond, M. Reese, R. Tanimoto, R. Toyama.

**SENATORS EXCUSED:** W. Imada.

**SPECIAL GUESTS:** J. West, L. Currivan, C. Hochstein, M. Silliman, D. Sakai.

**CALL TO ORDER:** The meeting was called to order at 3:15 p.m. with a quorum.

**APPROVAL OF THE MINUTES:** The minutes of the April 3, 2002 meeting were read and approved with minor corrections to the Legislative report and the Curriculum Report.

### **SPECIAL REPORTS:**

Linda Currivan distributed a detailed overview of the new UHM Gen. Ed. requirements. Senators were asked to review the list of courses approved for the new requirements to determine if there are any community college courses that are not on the list that we feel should be. Members of the General Education Committee (GEC) have been cooperative during this past year, and we are encouraged to submit courses to them for inclusion as soon as possible. The new GE requirements include Core Requirements listed in two categories, Foundations courses and Diversification courses. Courses in these two areas have been identified. Graduation Requirements also fall into two areas: Focus courses and Hawaiian or Second Language courses. In the category Focus courses, the hallmarks have been set; however, individual courses have not yet been assigned. The new UH Gen. Ed. can be found on the website [www.hawaii.edu/cc/AA](http://www.hawaii.edu/cc/AA) (case sensitive).

Provost Mark Silliman reported that DOI Doug Dykstra is busily working in Hong Kong where things are looking very promising. Mark asked the Senate to concur with his decision to ask our Grants Writer, Tom Kuhn, to assist Acting DOI Bernadette Howard with implementation/follow-up/maintenance of the College's many grants. The reassignment of T. Kuhn is meant to be temporary. Senator Reese raised the question of

the wisdom of assigning administrative duties to such a valuable resource (Grants Writer) that should focus energies on obtaining more grants. It was noted that there is a tremendous amount of work connected with administering the grants we currently have; furthermore, we were not given additional personnel to take on the extra work inherent in the grants thereby creating an additional workload on the Business Office and others. The Senate supports the Provost's proposal and has no objections to the temporary assignment.

Candace Hochstein presented a proposal to accept C- and D grades from non-system institutions. The following history was offered. UH Manoa began to accept D grades from non-system institutions in the Fall 2001; however students must still meet the cumulative entrance GPA for admission. It will still be up to the individual institutions to determine how they will use or not use the credits. While none of the community colleges currently accept C- and D grades, there is some discussion on this issue among the CCs. MOA 5.209 clearly states that "an evaluation and acceptance of credits earned at a regionally accredited, non-UH institution by any campus within the UH system shall be accepted by any other UH campus." This means that LCC is obligated to accept a course that has a D grade if the student went to UH Manoa and then came to LCC.

**Motion 02-15 (Pond/Buchanan): To accept the Student Services Division's recommendation to change College policy from not accepting C- and D grades from non-system institution, to accepting C- and D grades from these institutions.**

**PASSED – Unanimously**

It is expected that by changing the policy, LCC would be in line with UHM, be perceived as student friendly, allow students the right to transfer C- and D credits to LCC and possibly have them used toward the degree as appropriate, and be consistent with the (LCC) policy that currently accepts D grades for transfer from all transfer students.

The Student Services Division also recommended that the UHCC System create a committee composed of individuals who work with transcript evaluations and articulation issues to meet and discuss this matter. The Transfer Network Committee discussed the issue, but chose not to act on it.

**Motion 02-16 (Pond/Toyama): To create a Community College System committee to further discuss the matter of accepting C- and D grades from non-system institutions.**

**PASSED – Y=7; N=6; Ab=4**

Diane Sakai presented a Senate Resolution from KapCC requesting the President of the University of Hawaii establish "off-the-top" budgetary funding at the system level for system-wide resources and support services that will include system-wide licensing of databases and other online resources, system-wide funding for a shared integrated library system (UH Voyager), system-wide funding of electronic document delivery systems in support of intra-system loans and distance education, and a courier system for library

materials delivery as recommended by the University of Hawaii's Library Council. This would result in greater access by all faculty (including those at CCs) to appropriate electronic databases and other library resources. She then proposed a modified Resolution for LCC Senate consideration.

**Motion 02-17 (Toyama/Kappenberg): To approve Faculty Senate Resolution # 02-01 (attached).**

**PASSED – Unanimously**

### **COMMITTEE REPORTS:**

**ELECTIONS COMMITTEE** – Senator Lococo reported that the May 8 meeting of the Senate will be a combined meeting. Members of the 2001-2002 Senate will be joined by members of the 2002-2003 Senate. At this meeting, elections will be held for Senate Officers (Chair, Vice Chair, and Secretary). New and continuing Senators are eligible to vote. Senators who wish to run or nominate someone else should contact Paul Lococo or Donnabelle Pascual.

**UHWO/LCC TASK FORCE (AD HOC)** – Jim West addressed the Senate on informal discussions he and others have had with UHWO. He claims that some WO faculty are beginning to realize that a brand new, stand alone, four-year campus may not be in the immediate future. West believes they should explore some backup plans and, in that spirit, they may be willing to discuss a merger with LCC staff. However, they do not want to have any formal discussions with LCC or make any plans at this time, which would undercut their preferred future—being a four-year, stand alone college. Some WO faculty have a negative view of the term “community” in the name of the new institution and do not wish to be a part of a four-year, community college (one that shares functions of both institutions. Senator Pond pointed out that term is very important to our mission, and that we might not be willing to jeopardize that aspect of our college by deleting the word from our name. At the close of discussion, Senator Pond introduced the term “symbiosis” and called for the two institutions to remain true to their respective mission and purpose while at the same time cooperate to each other's benefit.

### **OLD BUSINESS:**

Senator Pond reported that he has still not yet heard an exact balance in the BOSP reserves. At the last BOSP meeting, the figure was quoted as being around \$70,000. In the meantime, Ka Mana'o and Harvest Magazine continue to struggle with broken and inadequate computers, printers, and scanners. In fact, both publications are forced to share a single working computer. Each proposed the purchase of a single computer, but was having to be very careful to keep costs within the (yet approved) BOSP budget. He presented the Senate with a motion approved at the April 16 BOSP meeting, calling for the expenditure of \$20,000 from the reserves, for Senate consideration. The Senate wondered

why this amount had been chosen. Senator Pond reported that both Harvest and Ka Mana'o identified the exact computers and software they wanted and in the exact quantity. \$20,000 would more than cover the purchase and provide both publications with the necessary technology without the need to share equipment or computer time.

**Motion 02-18 (Pond/Flegal): The Faculty Senate requests the Dean of Student Services to authorize the immediate expenditure of up to \$20,000 from the BOSP reserves to provide Ka Mana'o and Harvest with the necessary computer equipment and software to produce the college's magazine and newspaper.**

**PASSED – Unanimously**

**ADJOURNMENT:** The meeting was adjourned at 5:45pm. As the hour was late and there was still considerable unfinished business, it was decided to call a special meeting.

**SPECIAL MEETING:** A special meeting will be called on Wednesday, May 1 at 3:00 in FA-201 for the purpose of completing three items leftover from this meeting. They are the AIC Reports, The Strategic Plan (ADP), and the UH Strategic Plan (input on this document is due April 26).

**RESPECTFULLY SUBMITTED:** Jack Pond, Secretary

**LEEWARD COMMUNITY COLLEGE**  
**FACULTY SENATE RESOLUTION #02-01**  
**Access to Library Resources**  
**(Passed April 24, 2002)**

WHEREAS the faculty at Community Colleges are evaluated on their commitment to maintaining currency in their respective fields as an integral component of their professional development,

WHEREAS effective teaching at the undergraduate level requires instructors to keep abreast of developments in their field,

WHEREAS currently the Community College faculty members do not have equal access to all electronic databases available throughout the University of Hawai'i system libraries or to our resources outside the University of Hawai'i,

WHEREAS the University of Hawai'i Library Council has recognized the benefits of consortial purchasing,

WHEREAS President Dobelle has stressed the importance of functioning as a system for the University of Hawai'i,

WHEREAS the University of Hawai'i Library Council has been meeting regularly, working on system-wide library issues, and implementing consistent policies among the libraries,

WHEREAS the University of Hawai'i Library Council is working on system-wide agreements to increase access to library resources where appropriate,

BE IT RESOLVED that the President of the University of Hawai'i establish budgetary funding at the system level for system-wide resources and support services that will include system-wide licensing of databases and other online resources, system-wide funding for shared integrated library system (Hawai'i Voyager), system-wide funding of electronic document delivery systems in support of intra-system loans and distance education, and a courier system for library materials delivery as recommended by the University of Hawai'i Library Council. This will result in greater access by all faculty (including those at Community Colleges) to appropriate electronic databases and other library resources.

BE IT FURTHER RESOLVED that University of Hawai'i Library Council be supported in its efforts to develop guidelines that would result in equal access to interlibrary loans of non-UH holdings to all UH faculty.

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James Goodman, Chair      Date

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Jean Hara, Vice Chair      Date