

LEEWARD COMMUNITY COLLEGE
2005-2006 Faculty Senate

APPROVED Minutes of the March 22, 2006 Meeting

Joseph Chernisky, Chair
Aulii Ross, Vice Chair
Susan Lum, Secretary

SENATORS PRESENT: K. Chambers, J. Chernisky, K. Fujishima-Lee, M. Fujita, Christian Ganne, C. Hochstein, M. Lane, S. Laycock, P. Lococo, S. Lum, D. Matsumoto, S. May, A. Ross, D. Sakai, S. Thomas, D. Thomson, J. West

SENATORS ABSENT: L. Currivan, B. Hotta, R. Liongson, L. Yamada

GUESTS: Gail Levy, Jennie Thompson

CALL TO ORDER: The meeting was called to order at 3:08 with a quorum.

APPROVAL OF THE MINUTES:

The minutes from March 8, 2006 were approved unanimously.

CHAIR'S REPORT:

Chair Chernisky reported on two items of business taken up by the BOR in its meeting on March 16.

1. Leeward CC PowerPoint presentation highlighted the following needs
 - Education and Workforce Capital
 - Training for New Technologies
 - Infrastructure
 - Teacher Education Building

2. Approved the permanent status of the Digital Media Program

Chair Chernisky highlighted some of the upcoming ideas and initiatives to be considered by the BOR Community Colleges Committee and Vice President of the Community Colleges, John Morton, which were described during the March 17 ACCFSC meeting:

- Review the current 24 credit/2.0 GPA requirement for students transferring to UH Manoa. Consider a more flexible arrangement where, for instance, students with higher GPAs could transfer with less credits.

- Consider new tuition waiver policy - Campuses with greater financial need would receive more monies for tuition waivers than campuses with less need.
- Review current human resources benchmarks in relation to the 80% goal; look at the cost of cutting the instructional rank, study potential retirement numbers and impact, review equivalencies/workload matrix, and explore further funding for professional development activities.

Other information that came out of the ACCFSC meeting:

- Final revision and approval of E5.209 (articulation agreement policy w/UH Manoa) will be completed by March 31, 2006.
- Final outcome of UARC – there is to be no classified research, the BOR is to be informed monthly of UARC research proposals and activities; if the Navy requires classified work in midstream, the work will be conducted off-campus.
- Reminder that faculty please return the Faculty Worklife Survey. A 40-50% return rate is needed to make it statistically significant.

Kudos to Christian Ganne (Digital Media Program) and Raymund Liongson (International Festival Celebrating the Philippines) for their extra effort and recent success.

EXECUTIVE TEAM:

No report.

COMMITTEE REPORTS:

CURRICULUM COMMITTEE - Senator Lococo requested that Senators consider a future motion to set-up an “H” focus committee that would determine “H” designation for Leeward CC’s courses and handle articulation between Leeward CC and UH Manoa. Courses need to begin appearing in the schedule of courses and College Catalog with appropriate designations so that students will know what to take to satisfy the requirement.

There was discussion as to the organization of the “H” focus committee and whether it would operate in conjunction with, independent of, or under the Curriculum Committee.

Senator Lococo will send out an email with possible options to consider in determining the committee’s organization and placement.

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE – Senator Fujishima-Lee reported that Doug Hill had responded to some of the concerns listed on their report from their recent campus walk-thru. Doug Hill suggested that certain items, such as basic equipment needs for specific divisions, should go on program review planning lists. The Committee will be in charge of a campus workday which has been scheduled for Saturday, April 29th. Committee members

would appreciate help in recruiting faculty and staff to assist in the day's work. O & M will suggest a specific project to be completed and will provide any necessary tools and supplies.

BUDGET & PLANNING – Senator May reported that he will be meeting with Mark Lane on April 6th to discuss the budget.

ELECTIONS COMMITTEE – No report.

FACULTY COMMITTEE – No report.

LEGISLATIVE RELATIONS COMMITTEE – No report.

PROGRAM REVIEW COMMITTEE – Senator West reported that the Committee was in the first stages of creating a curriculum grid. The grid will allow the College to demonstrate its commitment to the AA program and 46 General Education Outcomes. Faculty who teach the courses will be asked to complete the grid and identify which of the 46 General Education Outcomes their course addresses and on what level. Division Chairs will be contacting faculty to begin filling-in the grid.

Concerns and questions about how to fill-in the grid should be directed to Bob Asato, Lani Uyeno, Kathy Hill or Janice Ito.

STUDENT COMMITTEE – Senator Liongson will conduct a follow-up of the 2005 Student Satisfaction Survey (CCSSE). The 2006 CCSSE Survey will take place in April.

AD HOC COMMITTEES

CHARTER/BY-LAWS - Senator Matsumoto reminded Senators that the revised Charter and By-Laws need to be officially approved with a motion.

Motion 06-24 (Matsumoto/Lum): To approve the final Teller's Report and final version of the Faculty Senate Charter and By-laws as they appear in the hand-outs distributed at the last Senate meeting.

PASSED - Unanimously

Senator Matsumoto requested that Senators consider ways in which the revision process can be made more efficient. Please send any feedback to Senator Matsumoto.

ALTERNATIVE GRADES – No report.

SERVICE – No report.

NEW BUSINESS:

Senator Matsumoto presented a concern that the College's prerequisite policy is not being enforced. In some instances students are enrolling for courses without having passed the required prerequisite. This "gap" occurs for a small minority of students who preregister for courses while enrolled in the prerequisite course. If the student fails the prerequisite course, he or she is not required to withdraw from the subsequent course, and there is no way for the College to disenroll the student.

A revision to the current policy is needed in order for the College to consider implementing a process to disenroll students from classes they are not meeting the prerequisites for. The current prerequisite policy states that students should not be enrolled in courses for which they do not meet the prerequisites, but there is no mechanism in place to enforce the policy, other than the student taking it upon him or herself to disenroll.

<p>Motion 06-25 (West/Thomson): To table discussion.</p>

<p>PASSED – Y – 9; N – 6; Ab - 1</p>

Senator Laycock requests that Senators consider the possibility of supporting the recognition of the Leeward CC Chapter of Phi Theta Kappa, the international honor society of the 2-year college, as well as administrative funding of Phi Theta Kappa activities.

ANNOUNCEMENTS:

April will kick-off a food drive. Each division needs to have a representative to help coordinate food collection. Please contact Senator Laycock if interested.

April is also Earth Month and Earth Day is Saturday, April 8th. There will be a clean-up of Pohala Marsh in Waipahu from 8am-1pm. Please come prepared to do some planting, tree-trimming, and weeding.

Visit the Senate's MYUH site to see a recent article about the state of Florida linking teacher pay with student test scores.

ADJOURNMENT: The meeting was adjourned at 4:50pm.

RESPECTFULLY SUBMITTED: Susan Lum, Secretary