

LEEWARD COMMUNITY COLLEGE

2001 – 2002 Faculty Senate

APPROVED Minutes of the March 6, 2002 Meeting

James Goodman, Chair
Jean Hara, Vice Chair
Jack Pond, Secretary

SENATORS PRESENT: N. Buchanan, P. Cravath, A. Dabrowski, Z. Estrada, R. Flegal, C. Ganne, J. Goodman, J. Hara, K. Hill, W. Imada, J. Kappenberg, G. Levy, P. Lococo, C. Martin, D. Pascual, J. Pond, R. Tanimoto, R. Toyama.

SENATORS EXCUSED: P. Frary, M. Minasian, M. Reese.

SPECIAL GUESTS: Hau'oli Foster, Student Senator; J. West, A & H.; Provost Mark Silliman; and Y. Asai-Lim, L.A.

CALL TO ORDER: The meeting was called to order at 3:25 p.m. with a quorum.

APPROVAL OF THE MINUTES: The minutes of the February 20, 2002 meeting were read and approved with minor corrections.

SPECIAL REPORT: Provost Mark Silliman reported that Leeward has received a \$100,000 PCATT (Pacific Center for Advanced Technical Training) Award for projects in Digital Media (Virtual Reality and Motion Graphics) and instruction development on CD ROM. The Provost also reported that UHWO held a strategic planning meeting recently. At that meeting, it was clear that UHWO faculty are interested in becoming a freestanding, four-year campus. Leeward's major governance groups, the Faculty Senate and the Campus Council, are planning a meeting on Thursday, March 21 in GT-105 from 12:30 until 1:30 to discuss implications for LCC if UHWO were to offer a lower division curriculum. All Senators are urged to attend.

COMMITTEE REPORTS:

ACADEMIC/INSTITUTIONAL SUPPORT – Senator Martin reported that minutes of the previous two meetings had been distributed since the last Senate meeting. The next meeting of this committee will discuss the bookstore.

LEGISLATIVE RELATIONS – Senator Toyama reported that money for a second access road to Leeward is still being considered. What is not clear is the status of the planned \$8 million for UHWO planning.

PROGRAM REVIEW – Senator Levy reminded the Senate of the upcoming meetings of ACCJC, especially the hearings on the new standards. Additionally, she encouraged senators to attend the workshop on assessment given by Dr. Peter Ewell of the National Center for Higher Education Management to be held at HCC on Monday, March 11.

BUDGET AND PLANNING – Senator Kappenberg reported that the strategic planning process is nearing fruition. Action plans are due from the units on Friday, March 08. It is planned that the new ADP will go to the Senate and Campus Council sometime in April.

CURRICULUM COMMITTEE – Senator Buchanan brought a single action before the Senate. The Committee asks the Senate to grant provisional approval for four new courses

JPNSE 111 – Elementary Japanese for Communication I (3 credits)

JPNSE 112 – Elementary Japanese for Communication II (3 credits)

JPNSE 211 – Intermediate Japanese for Communication I (3 credits)

JPNSE 212 – Intermediate Japanese for Communication II (3 credits)

The purpose of these new courses is to offer our students a two-track program in Japanese. One track, the existing four-credit courses, is for students intending to major in Japanese at UHM; the second, consisting of three-credit courses, is for students taking Japanese to fulfill the two-year language requirement. This proposal follows the rationale for switching Spanish 101 and 102 to three credits (passed by the Senate on February 20) to follow the lead of UHM.

Motion 02-06: To provisionally accept JPNSE 111, 112, 211, 212 (3 credits each) as new courses pending the completion of several items in the course outlines.

PASSED – Unanimously

CHAIR'S REPORT:

Senator Goodman introduced James West who reported that there is a strong possibility that UHWO will not get full funding for a four-year campus, and there is a very good chance that its future will somehow be inexorably tied to ours. It behooves us, then, to consider alternatives and to open dialogue with the faculty of UHWO. Professor West stated that he would be willing to serve as chair of a Senate ad hoc committee to begin a formal dialog between UHWO and LCC. The Senate expressed the important need to drive the dialog to a conclusion, reach a consensus, and communicate our joint position to President Dobbelle.

Motion 02-07 (Pond/Flegal): To establish a Senate Task Force to open a dialog between LCC and UHWO on the future relationship between the two institutions.

PASSED – Unanimously

The Senate accepted Professor West's offer to preside over this task force and asked him to report regularly to the Senate.

Chair Goodman referred the Senators to several recent emails he forwarded to us. The first is the email on the common calendar/grading, DE workload, and 11-month faculty sent on Feb. 28. The second is the email on the 5 UH Strategic Planning SITs (Strategic Issues Teams) sent on February 21. The third and fourth were the two emails on UHWO Planning Retreat and were sent on February 21 and 26.

NEW BUSINESS:

- ✓ Many senators commented that numerous outsiders remarked how nice Leeward looked when they were attending the Excellence Conference held last Friday.

Motion 02-08 (Flegal/Estrada): The Faculty Senate extends its gratitude to Operations and Maintenance for their outstanding efforts to make our campus attractive at the recent Excellence in Education Conference.

PASSED – Unanimously

Motion 02-09 (Kappenberg/Dabrowski): The Faculty Senate extends its gratitude to the Planning Committee, Food Service Program, and the many volunteers for planning and executing a superb Excellence in Education Conference at LCC on March 1

PASSED – Unanimously

- ✓ The Staff Development Office recently sent out mid-semester assessment notice to faculty who may be interested in administering one of two assessment instruments to students. One takes the form of a traditional written evaluation; the other is an open discussion led by a dispassionate third party. It is stressed that this is completely voluntary. Senators expressed concern that if many new faculty decided to use the tool and include its results in applications for contract renewal, tenure or promotion, then it might become accepted as the norm, and others would be expected to administer it. Senator Pond noted that DPCs and DCs/DACs should be warned about setting such an expectation.

NEXT MEETINGS: April 3, April 24, and May 8

ADJOURNMENT: The meeting was adjourned at 5:28 pm.

RESPECTFULLY SUBMITTED: Jack Pond, Secretary