LEEWARD COMMUNITY COLLEGE
2006-2007 Faculty Senate

APPROVED Minutes of the February 28, 2007, Meeting

Joseph Chernisky, Chair
Linda Currivan, Vice Chair
Michael Lane, Secretary

SENATORS PRESENT: K. Caldwell, K. Chambers, J. Chernisky, L. Chun, L. Currivan, C. Davis, K. Fujishima-Lee, M. Fujita, C. Ganne, B. Hotta, D. Kunimune, M. Lane, L. Lawrence, S. Laycock, R. Liongson, P. Lococo, D. Matsumoto, D. Sakai, S. May, J. West, L. Yamada

SENATORS ABSENT: C. Hochstein, B. Hotta

GUESTS: VCAS Mark Lane, Kay Ono, Natalia Schmidt

CALL TO ORDER: The meeting was called to order at 3:09 PM with a quorum.

APPROVAL OF THE MINUTES: The minutes from February 7, 2007, were approved unanimously with minor corrections.

CAMPUS REPORT:

VCAS Mark Lane informed the Senate about current issues affecting the Campus.

A news spot that discussed the proposal for a second access road for LCC aired on local TV. State Senator Clarence Nishihara introduced a bill to fund the road, though no addition progress on the bill is imminent.

The State Legislature is in session, and bills will move out of committees in the next two weeks. The State's budget is in good shape fiscally with a several $100 million surplus.

After this brief update, VCAS Lane asked about areas of concern for the Senate. AIS Committee Co-Chair Kunimune began by pointing out the $25,000 included in LCC's fiscal year 2007 budget for Campus Beautification projects. She asked Mark Lane about equipment availability for parking lot lights maintenance. He responded that the College does not have the equipment necessary and maintenance has been contracted out, most recently for more than $10,000. The College is considering acquiring a forklift and other necessary equipment for about $20,000. With this equipment, current personnel could perform light maintenance at a significant cost savings in the long run. He did note, however, that LCC's staff does not have the expertise required for tree pruning, which must be contracted out.

Senator Liongson asked about plans to rectify the confusing classroom numbering sequences used for certain buildings. VCAS Lane noted that the Administration is aware of the problem and suggested that updated campus maps be distributed to students.

Mark Lane pointed out that the newly formed standing committees would address many of the concerns raised by the AIS Committee.

Senator Chambers asked if the Campus would have a coffee cart in the near future. VCAS Lane stated that several vendors surveyed campus facilities and discussed a range of service possibilities. A Request For Proposals will be going out soon to elicit feedback, and additional input from faculty and staff is encouraged. Mark Lane did note, however, that the Food Service Faculty expressed concern about competition from outside vendors.

The Senate discussed several issues related to current mass transit plans. LCC was selected as a permanent stop for the proposed fixed transit system. Concerns about controlling parking on campus were expressed. Mark Lane noted that the placement of a transit maintenance facility on the vacant land Ewa of Campus has been suggested. Faculty Senate Chair Chernisky stated that an Environmental Impact Statement would be required, so LCC would have the opportunity to provide input in the process.

The Senate discussed security improvements for the Campus. Replacing the copper stolen from LCC several weeks ago will cost more than $10,000. A fence, more patrols, an alarm for the Shadehouse, and a well-lit second access road were mentioned as remedies for current security shortcomings. The College will fill the two vacant security staff positions shortly.

Mark Lane said that Governor Lingle released $1.3 million for planning for LCC's Social Science/Education Building. The Campus community would be involved after a contract is signed, but currently no building funds are allocated. The LCC Administration would like $23 million in building funds; however, the money might not be included in the current State budget. This request for funds is a top 10 priorities at the State level, whereas the LCC-Waianae campus funds are a top three priority.

Mark Lane noted that the Social Science/Education Building would be constructed in the gravel parking lot on Campus. It would be the largest building on Campus at 35,000 ft^2.

<u>COMMITTEE REPORTS:</u>

EXECUTIVE COMMITTEE

Chair's Report

Chair Chernisky advised committee chairs of the advantage of providing written documentation when presenting information to other bodies. He noted the positive response he received at the February 8, 2007, Chancellor meeting when he used written documentation as supporting material.

Motion 07-10 (Kunimune/Liongson): To approve special resolution -

Rationale:

Whereas, Chancellor Dr. Peter Quigley has within a three year time period contributed in his capacity as Dean of Instruction, Vice-Chancellor and most recently, as Chancellor, professional service to UH-Leeward Community College;

Whereas Chancellor Dr. Peter Quigley has made significant contributions to UH-Leeward's reorganization, new programs and partnerships, the Annual Review Budget & Planning Process, and the ACCJC Self-Study;

Whereas, Chancellor Dr. Peter Quigley instituted processes to empower the Faculty in areas of shared governance and shared leadership;

Resolution:

Therefore, be it resolved that the UH-Leeward Community College Faculty Senate formally recognizes Chancellor Dr. Peter Quigley's many contributions and dedicated service to UH-Leeward Community College;

We, further, wish Dr. Peter Quigley well and future success in his 'new direction' to UH-Manoa, as an invaluable colleague and member of our teaching profession.

PASSED – Unanimously

Thanks to the nominees for the Annual Review Standing Committees. Of the 55 nominees, 20 were selected to serve on the five committees:

- Equipment Committee - Brent Hirata, Barbara Hotta, Kay Mura, and Kay Porter.
- External Factors/Environmental Scanning Committee - Kami Kato, Laurie Lawrence, Pat Ramos, and Andy Stroble.
- Information Technology Committee - Donna Masumoto, Wayne Muromoto, Blanca Polo, and Greg Walker.
- Space Management and Facilities Planning Committee - Tommy Benavente, Aaron Bush, Kaz Chambers, and Michael Nester.
- Staffing Committee - Charlene Akina, Paul Lococo, Kay Ono, and Christy Takamure.

The Chair presented information from the February 22, 2007, ACCFSC meeting:

SB617 regarding the Governor's CAC was held. SB14 regarding the UHBOR CAC via the Legislature is moving forward. SB14 empowers the ACCFSC to propose members for the UHBOR CAC. The ACCFSC received and accepted three nominations: Dr. Didrick Castberg (UHH Political Science), Dr. Susan Chandler (UHM Social Work), and Dr. Tom Ramsey (UHM Math).

Both ASUH and UHM Schilder College passed resolutions regarding the high price of textbooks. The UHM Schilder College passed a resolution to try to reduce the cost of textbooks for students, but found no response from their faculty. The College has started a pilot program in some large enrollment classes to reduce prices by 50% by: 1. Asking competing publishers for book proposals; 2. Loose leaf black and white versions of textbooks. Instructors are encouraged to take the price of texts into consideration when making book decisions. This issue was held.

The UHH Senate passed a resolution calling for at least a four-week minimum break between Fall commencement and the first day of classes in Spring. UHH wants the other Senates to consider similar resolutions. It was pointed out that there is no room to maintain both the minimum winter inter-semester break and the summer break during certain years. This issue was held

The Chair presented information from the February 22, 2007 meeting of the CCFSC:

There were positive outcomes for all seven CCs regarding accreditation. Both KCC and LCC received the cleanest bill of academic health. MCC is considering N grade usage for Dev/Remedial courses. The CC Chancellor Retreat is March 8, 2007. The MOU between UHM and KCC was reviewed.

The Chair presented information from the February 24, 2007, UHPA/FS meeting:

VPCC John Morton gave a presentation at the UHPA Faculty Forum regarding FCP/SLOs.

Motion 07-11 (Lawrence/Ganne): In the spirit of collaborative inquiry, the UH-LCC Faculty Senate requests that Interim Vice President CC Dr. John Morton, Executive Director of the UHPA Dr. JN Musto, the CCCFSC and CC Campus Faculty Senates invite representatives from their respective constituencies to take action and form a joint FCP Task Force by Wednesday, March 21, 2007. The charge of the FCP Task Force is to research, revise, and draft a new FCP within the context of the UHPA/BOR agreement by a reasonable date to be determined by the FCP Task Force.

PASSED – Unanimously

The Chair offered kudos to former FS Vice Chair Aulii Ross, FS Election Co-Chairs Senators Linda Yamada and Raymond Liongson, FS Archivist Senator Paul Lococo, and LCC UHPA PAU Representatives - Candace Hochstein, Barry Nakamura, Normadeene Musick, James De Ste Croix, Stephen Herr, Aaron Bush, Laurie Lawrence, and Robert Hochstein.

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE – No report.

BUDGET & PLANNING – No report.

CURRICULUM COMMITTEE

Motion 07-12: To approve new course proposal for BUSN 104: Basic Medical Office Procedures.

PASSED - Unanimously

Motion 07-13: To approve new course proposal for BIOL 110: Survey of Medical Terminology.

PASSED - Unanimously

Motion 07-14: To approve new course proposal for BUSN 266: Advanced Professional Employment Preparation.

PASSED - Unanimously

Motion 07-15: To approve course modification proposal for DRAM 101: Introduction to Drama and Theatre.

PASSED - Unanimously

Motion 07-16: To approve course modification proposal for HIST 260: Twentieth Century World History.

PASSED - Unanimously

Motion 07-17: To approve course modification proposal for JOURN 205: Newswriting

PASSED - Unanimously

Motion 07-18: To approve new course proposal for JOURN 285: Newspaper Production Lab.

PASSED - Unanimously

Motion 07-19: To approve course modification proposal for PSY 260: Psychology of Personality.

PASSED - Unanimously

Motion 07-20: To approve course deletion proposals for ESL 4A: Beginning Grammar For Speakers of Other Languages and MATH 24: Elementary Algebra.

PASSED - Unanimously

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TIONS COMMITTEE – No report.

FACULTY COMMITTEE - Co-Chair Currivan distributed three proposed action items for the Senate's consideration concerning requests for policies statements regarding student appeals to the published withdrawal date, adding students to classes after the last day of late registration, and the Faculty's responsibility to decide on the fundamental academic components of the curriculum.

Senators debated the merits of the action items; however, several senators expressed a desire to obtain more information before voting on the action items. The Senate agreed to invite an Administration representative to provide additional information on the Administration's positions on these issues.

LEGISLATIVE RELATIONS COMMITTEE - Chair West ask senators to read the latest mailing from UHPA regarding an amendment to reduce rotation at UH-Manoa and vote.

PROGRAM REVIEW COMMITTEE

Motion 07-21 (Hotta/West): To approve combining A.A. Degree General Education Outcomes for Critical and Abstract Thinking.

PASSED - Unanimously

Motion 07-22 (West/Hotta): To approve the revision of Information Retrieval & Technology SLOs.

PASSED - Unanimously

STUDENT COMMITTEE - Chair Laycock updated the Senate on the formation of student grievance committees. An informal meeting was held on February 23, 2007, and the Committee will meet again on March 2, 2007.

AD HOC COMMITTEES

GEN ED – Chair Lococo informed the Senate that a vote to approve converting the Foundations Board to a Standing Committee would be held from March 12-20, 2007.

MORALE – No report.

CONTINGENT FACULTY/LECTURERS - No report.

NEW BUSINESS

Senator Currivan informed the Senate of an article in *The Chronicle* that described the passage of a bill by the Virginia Legislature to subsidize college educations for students who are graduates of Virginia community colleges.

ANNOUNCEMENTS

Senator Laycock reminded senators about the opportunities for international travel through the Go Away Program at LCC. He noted that he is available to present program information to individual classes.

Senator Liongson reminded senators that the International Education Festival would be held at LCC from March 12-16, 2007.

ADJOURNMENT: The meeting was adjourned at 5:12 PM.

RESPECTFULLY SUBMITTED: Michael Lane, Secretary