

LEEWARD COMMUNITY COLLEGE
2005-2006 Faculty Senate

APPROVED Minutes of the February 15, 2006 Meeting

Joseph Chernisky, Chair
Aulii Ross, Vice Chair
Susan Lum, Secretary

SENATORS PRESENT: K. Chambers, J. Chernisky, L. Currivan, K. Fujishima-Lee, M. Fujita, B. Hotta, M. Lane, S. Laycock, R. Liongson, P. Lococo, S. Lum, D. Matsumoto, S. May, A. Ross, D. Sakai, S. Thomas, D. Thomson, L. Yamada, J. West

SENATORS ABSENT: Christian Ganne, Candace Hochstein

GUESTS: Tim Adams, Kay Caldwell, James Goodman, Della Kunimune, Cindy Martin

CALL TO ORDER: The meeting was called to order at 3:10 p.m. with a quorum.

APPROVAL OF THE MINUTES:

The minutes from January 25, 2006 were approved unanimously with one addition.

ELECTION OF SENATE OFFICERS:

Senator Yamada conducted elections for Senate Officers for the 2006-2008 term. A list of nominees for each office was distributed:

<u>Faculty Senate Office</u>	<u>Nominee</u>
Chair	Joe Chernisky
Vice Chair	Aulii Ross
Secretary	Michael Lane

There were no nominations received from the floor.

Motion 06-04 (West/Lionson): To close the elections for Senate Chair and approve the election of Joe Chernisky as the 2006-2007 Senate Chair by acclamation.

PASSED - Unanimously

Motion 06-05 (West/Lionson): To close the elections for Senate Vice Chair and approve the election of Aulii Ross as the 2006-2007 Senate Vice Chair by acclamation.

PASSED - Unanimously

Motion 06-06 (West/Ross): To close the elections for Senate Secretary and approve the election of Michael Lane as the 2006-2008 Senate Secretary by acclamation.

PASSED - Unanimously

CHAIR'S REPORT:

Chair Chernisky appointed Stanley May as Curriculum Committee Chair for the upcoming term.

Motion 06-07 (Chernisky/Ross): To approve the one year appointment of Stanley May as Chair of the Curriculum Committee from Fall 2006 through Spring 2007.

PASSED - Unanimously

Chair Chernisky presented Senate with a motion to validate Interim Chancellor Quigley's plan to create a new committee made up of the officers and representatives from all of the campus' shared governance bodies that would oversee campus planning. The committee would act as a "check and balance" to the annual campus planning process.

Motion 06-08 (Chernisky/Ross): To approve the concept of a campus wide Executive Planning Council (EPC) and charge the Faculty Senate Chair, Vice Chair, and Secretary to represent the concerns of the Faculty Senate and faculty as a whole on the EPC.

PASSED - Unanimously

Chair Chernisky discussed the need for follow-up action to Motion 06-03. Chair Chernisky had received questions and concerns by faculty that the Senate needed to remain attentive to and active in determining how SLO results might be used for instructor evaluation. There was discussion as to the challenges that the new ACCJC standards present, including how LCC's open door policy mitigates against being able to establish SLOs. Faculty were reminded that the current contract does not allow for SLOs to be used to evaluate instructors; however, it is important for faculty to organize pre-emptive efforts to prevent being forced to surrender to an external structure which might link SLO results with teacher evaluation.

Motion 06-09 (Chernisky/Thompson): To charge the Faculty Committee with conducting an exploratory report of the principles and practices of the appropriateness of SLOs for faculty assessment and evaluation.

PASSED - Unanimously

There was also discussion as to whether or not the Senate was interested in taking a stand on UH Manoa's decision to reject the UARC. Hawaii CC took issue with the Interim President and the BOR's decision to ignore the stated wishes of UH Manoa's Chancellor and Faculty Senate with regard to rejecting the UARC. It was decided that because the UARC situation did not involve LCC or any other CC campus, there was no need to express an opinion for or against.

Chair Chernisky congratulated faculty and staff involved in the latest efforts to help maintain the College's accreditation. The College received praise from the ACCJC for "providing an excellent update...excellent documentation and demonstration of its progress."

Faculty and staff can go to <http://emedia.leeward.hawaii.edu/cs/planning/irdata.html> for updated institutional research data posted on the Web.

At the request of the All Campus Council of Faculty Senate Chairs (ACCFSC), the Office of Academic Planning and Policy is conducting a survey to measure the quality of faculty worklife in the UH system. Please complete the survey by Friday, February 24th.

COMMITTEE REPORTS:

CURRICULUM COMMITTEE - Senator Lococo presented requests for a number of course and program proposals.

ENG 22, ENG 201, ENG 215 underwent modifications to answer assessment questions and change course titles to conform to a System level agreement. Please see Curriculum Committee Report to the Faculty Senate, February 15, 2006 for further details.

Motion 06-10: To approve course modifications for ENG 22, ENG 201, and ENG 215.

PASSED - Unanimously

Modifications to the AS Degree in Digital Media Production include changes to the program's required courses and electives.

Motion 06-11: To approve modifications to the A.S. Degree in Digital Media Production to conform to demands in the field of technology.

PASSED - Unanimously

A modification to the Certificate of Competence in Motion Graphics was necessary to correct an error that was made in the original list of requirements for the certificate.

Motion 06-12: To approve modification to the Certificate of Competence in Motion Graphics to include DMED 141 as a required course.

PASSED - Unanimously

The Certificate in Competence in Virtual Reality was found to be no longer relevant to the field of digital media.

Motion 06-13: To approve the deletion of the Certificate in Competence in Virtual Reality.

PASSED - Unanimously

Modifications to the course numbers for the following Music courses are required in order to maintain consistency with the same courses throughout the System.

MUS 121C changed to MUS 121D
 MUS 122C changed to MUS 122D
 MUS 123 changed to MUS 121B
 MUS 124 changed to MUS 122B
 MUS 223 changed to MUS 221B
 MUS 215 changed to MUS 221C
 MUS 216 changed to MUS 222C
 MUS 115 changed to MUS 121C
 MUS 116 changed to MUS 122C
 MUS 121G changed to MUS 121E
 MUS 122G changed to MUS 122E

Motion 06-14: To approve modifications to the numbers of 11 Music courses to make them consistent with the same courses throughout the System.

PASSED - Unanimously

Senator Lococo asked Senators to remind faculty that experimental courses are approved for two years only and require the approval of the Curriculum Committee Chair, Division Chair and the Dean of Arts and Sciences. Experimental courses do not require course review.

Senator Lococo proposed the need for a Faculty Senate Ad Hoc Committee that would oversee the designation of Foundations categories for LCC courses.

Motion 06-15 To establish a Senate Ad Hoc Committee to be called the “General Education Foundations Board.”

PASSED - Unanimously

The functions of the Foundations Board would be to

- Review courses for adherence to hallmarks for placement in LCC’s Foundations category of LCC’s Core Curriculum;
- Engage in discussion and review to ensure smooth articulation of LCC’s Foundations courses with UH Manoa and other participating Colleges;

- Ensure through periodic review that already-approved courses continue in compliance with the Foundations hallmarks;
- Report to the Faculty Senate, through the Chair of the Foundations Board, which courses it has reviewed and approved.

New course proposals will still be submitted to the Curriculum Committee. The Foundations Board will evaluate and approve Foundations Category distinction only. Courses already established, wishing a Foundations Category designation, will submit their proposals directly to the Foundations Board.

Membership of the Foundations Board:

- Chair will be a member of the Faculty Senate, appointed by the Faculty Senate Chair, with approval of the full Senate;
- Seven further members, 2 from each Foundations area: Symbolic Reasoning, Written Communication, Global/Multicultural, and 1 from a non-instructional area of the College;
- Members will be appointed by the Faculty Senate;
- The Chair will also represent the College on any UH System-level General Education committees.

(AD HOC COMMITTEE) CHARTER/BY-LAWS - Senator Matsumoto reported that the committee had received feedback from two open forums and that friendly amendments had been added to the revised By-laws.

There was some discussion as to the pros and cons of the amendments, in particular friendly amendments involving the participation of lecturers on the Faculty Senate. In essence, the amendments increase the elected senators to 22, with no more than two lecturers serving at any one time, and allow for lecturers, teaching 8 credits or more, to vote in Faculty Senate elections.

Motion 06-16 (West/Thompson): To accept friendly amendments #1-3 as listed in the revised LCC Faculty Senate Charter and By-laws, Clarifications to Proposed Amendments.

PASSED – Y – 17; N – 1; Ab - 0

Friendly amendments #5, #9, #11, and #13 involve clarification of language and procedure.

Motion 06-17 (West/Thompson): To accept friendly amendments #5, #11 and #13 as listed in the revised LCC Faculty Senate Charter and By-laws, Clarifications to Proposed Amendments.

PASSED – Unanimously

Motion 06-18 (West/Thompson): To accept friendly amendment #9 as listed in the revised LCC Faculty Senate Charter and By-laws, Clarifications to Proposed Amendments.

PASSED – Unanimously

Friendly amendments #4, #10 and #12 were attempts to delineate, clarify, and refine rules and procedures related to Voting on Motions and the Student Committee. It was decided that the amendments were unnecessary.

Motion 06-19 (West/Thompson): To rescind proposed amendments #4, #10, and #12 as listed in the revised LCC Faculty Senate Charter and By-laws, Clarifications to Proposed Amendments..

PASSED – Unanimously

The next step in the By-laws revisions process will be a faculty vote on all of the proposed amendments. This vote will take place next week.

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE – Senator Fujishima-Lee asked Senators to consider designating an LCC Clean-Up Day.

BUDGET & PLANNING – Senator May reported that a correction had been printed in the *Star Bulletin* concerning a report by the National Center for Higher Education that had ranked Hawaii’s community colleges and universities near the bottom in efficiency. The new article, “Revised report bumps UH to middle on efficiency ratings” (*Star Bulletin*, February 10, 2006), reports that Hawaii is actually 27th in the nation rather than 47th overall. The correction comes as a result of UH officials questioning the original Report’s findings. The report’s authors had inadvertently double-counted \$100 million in fringe benefits when determining how much was spent on higher education and had estimated Hawaii’s cost of living at 16% over the mainland average versus the more accurate figure of 51%.

FACULTY COMMITTEE – No report.

LEGISLATIVE RELATIONS COMMITTEE – No report.

PROGRAM REVIEW COMMITTEE – Senator West reported that all those involved in program review were busy completing their SWOTs and that the Deans would be reviewing the SWOTs by February 20th.

STUDENT COMMITTEE – Senator Liongson reported that he had attended the open forums on the revisions to the By-laws and had received a lot of feedback concerning the issue of students serving on the Student Committee.

AD HOC COMMITTEES

ALTERNATIVE GRADES – No report.

SERVICE – No report.

ANNOUNCEMENTS:

Senator Fujita announced that Microsoft would be visiting LCC on February 16, 2006, GT 105, 12pm, to show off the new Windows Vista Operating System.

Senator Thomas encouraged faculty to sign-up for this summer's customizable Web-Fun Workshop. Two week tracks will run from May 22nd to June 2nd.

Senator Liongson announced that Governor Lingle will speak at the Philippines International Education Festival which is scheduled for March 20-24.

ADJOURNMENT: The meeting was adjourned at 5:30pm.

RESPECTFULLY SUBMITTED: Susan Lum, Secretary