

LEEWARD COMMUNITY COLLEGE
2010-2011 FACULTY SENATE MINUTES

OFFICIAL Minutes of the October 27, 2010, Meeting

Paul Lococo, Chair

Raymund Liongson, Vice Chair

Alex Ramos, Secretary

SENATORS PRESENT: Eunice Brekke, Eileen Cain, Christian Ganne, Candace Hochstein, Hemut Kae, Momiala Kamahele, Roy Kamida, Michael Lane, Raymund Liongson, Paul Lococo, Erin Loo, Tracie Losch, David Millen, Kay Ono, Alejandro Ramos, Ian Riseley, Tara Rojas, Jay Sakashita, Natalia Schimdt, James Stroble, Melanie Van Der Tuin, Greg Walker,

SENATORS ABSENT: Kabi Neupane

GUESTS: Brittany Carter, Chelsea Campbell, Jean Hara, Gail Levy

ADDITIONAL DOCUMENT LINKS: [The Agenda](#)

CALL TO ORDER: The meeting was called to order at 3:15 PM with a quorum.

APPROVAL OF THE MINUTES: The minutes of the September 22, 2010 meeting were unanimously approved.

CAMPUS REPORT:

Senate Chair Lococo reported the following:

1. Administration evaluation: Senate Chair Lococo will work with Standing Committee Chairs to devise a standard evaluation form, modeling that proposed at Windward Community College.

2. Post West Oahu move space considerations: Plan is that by Fall 2012 the space reverts to Leeward, though still unclear how many or which portables will remain. Should the Leeward CC Space Committee look into the future use of this space, or is their perspective too narrow? Chair Lococo remarked that the Space Committee should probably do an inventory of available space followed by a study on its usage in terms of efficiency and effectiveness.

3. VP for UHCC's Morton made a presentation at the Leeward CC campus on 10/13. Most of his presentation can be reviewed at the following web site:

http://www.leeward.hawaii.edu/files/Morton_Fall%202010_LeeCC.pdf

4. ASUH-Leeward CC Student Government formally invited to send a representative to sit in at Faculty Senate meetings. Two representative from Student Government were present at the 10/27 meeting: Chelsea Campbell, President and, Brittany Carter Vice President.

CHAIR'S REPORT:

Chair requested comment regarding the Academic calendar change proposal presented at the prior meeting. What would the senate like the Chair to present at the next ACCFSC meeting on October 29? According to Chair Lococo, several large universities (i.e. Stanford) have gone the 15 week route. Most University of California campuses are on quarter system, but is yet to be adopted by community colleges. Further, a 15 week schedule systemically will have minimal affect other than shortening the semesters.

Per Senator Hochstein, this issue should be "aired" at each Senator's division. According to Fed guidelines, if an institution is on a semester teaching schedule, 15 weeks of instruction is required. So what happens if a 14-week schedule is adopted? Further, if we went the accelerated route, what happens to the summer sessions? Also, will there be enough classes to select from if trimesters are adopted since classes will be more spread out? Certain projects initiated by Student Services would be adversely affected.

Senator Risely asked what the rationale for the change was. Senator Stroble stated that while there maybe cost efficiencies as a result of campus shutdowns for several weeks, pedagogical issues have not been fully discussed. Senator Hochstein agrees with Senator Stroble and further adds that custodial issues need to be addressed as well.

Senator Brekke adds that summer sessions help students graduate faster. How will graduation rates be impacted by moving to a trimester?

COMMITTEE REPORTS:

A. Executive Committee (Liongson/Ramos)

No Report

B. Standing Committees

1. Academic / Institutional Support (AIS) (Riseley)

Curriculum Central

There are ongoing concerns with data being lost whilst working in curriculum central. Some fields are redundant and #19 seems always to have an undeletable "no" written into it. If faculty cannot get into Curriculum Central, it is recommended to contact William Albritton to set up an account or reset the password.

Per Senator Riseley, there is presently no formal backup system of Curriculum Central and should be a concern. Chair Lococo will check with relevant technical personnel to determine the status (or lack) of Curriculum Central backups.

Room Use (Space Issues)

GT105 has been closed because of expected renovation of that room. Mark Lane will be accepting written requests for the room with explanation of why that room is requested and why there are no other rooms that can accommodate the request.

In mid- to late October, GT-105 may be converted to an overflow classroom if we convert more classrooms into Smart classrooms.

Construction and Renovation

Floor plans of the proposed Learning Commons were shared with the committee. Construction of Learning Commons should begin in Spring 2011.

Student Services will be renovated into a one-stop shop next summer.

Questions raised by committee: Where will people who are displaced because of construction go? Will there be many displaced people at the same time? Will ample restroom facilities be available?

Senate Chair Lococo will seek answers to these questions from Vice-Chancellor Mark Lane.

2. Budget & Planning Committee (Kamida)

No report

3. Curriculum Committee (Lane)

Motion 10-48: To accept the course modification proposals based on the recommendations of the Curriculum Committee.

BUSN 164

Motion is unanimously approved, with 21 Ayes, 0 Opposed, 0 Abstentions.

Motion 10-49: To accept the course modification proposals based on the recommendations of the Curriculum Committee.

CULN 120, CULN 125, CULN 150, CULN 160

Motion is unanimously approved, with 21 Ayes, 0 Opposed, 0 Abstentions.

Senator Kamida states that Curriculum Central should indicate BUS 209 as an equivalent to ENG 209. Per Senator Hochstein, UH Manoa was still accepting BUS 209 as an equivalent course. Senator Ono requests that item #44 in the Curriculum Central course outline be modified to indicate equivalency. Curriculum Committee to follow up. Senator Caine wants to make sure prior to Faculty Senate vote that other than item #44, there are no further changes to be made to ENG 209.

Senator Hochstein states that PSY 100 does not have a prerequisite. Senator Lane states that it's in the course catalog. Per Senate Chair Lococo, the core outline is correct. A

recommendation is made to accept modifications to PSY 100 with “recommended prep” replacing the word “prerequisite” in the course outline.

Motion 10-50: To accept the program/course modification proposals to ENG 209, ENG 255, DRAM 221, MATH 232, PSY 100 based on the recommendations of the Curriculum Committee with Faculty Senate recommendations to have item #44 of the ENG 209 outline be changed to reflect the BUS 109 equivalency, and to have “recommended prep” replace the word “prerequisites” for the PSY 100 outline.

Motion is unanimously approved, with 21 Ayes, 0 Opposed, 0 Abstentions.

4. Elections (Liongson/Loo)

A total of 24 nominees, 2 more than last year were on the ballot. Per Senator Liongson, Faculty Senate bylaws (Article 5, Section 5) required elections to be held the first full week of November which would be the 3rd week of November. Election thus will be held the 3rd week of the month of November.

5. Faculty (Ono)

No report.

6. GenEd Foundations (Hochstein/Millen)

Motion 10-51: To approve the appointment of Lance Morita and Kathryn Fujioka-Imai on the Foundations Board as FW representatives.

Motion is unanimously approved, with 21 Ayes, 0 Opposed, 0 Abstentions.

7. Legislative (Liongson)

No report.

8. Program Review (Brekke)

Senator Brekke submitted the following documents for discussion:

- [Policy on Curriculum Revision and Review](#)
- [Revised Policy on Curriculum Revision and Review](#)
- [Revision to Policy on Curriculum Revision and Review \(2003\) Key Changes, October 25, 2010](#)

Documents submitted highlighted revisions to the Policy on Curriculum Revision and Review. Revisions were made to create a more concise, focused policy on Curriculum Revision and Review.

Senator Stroble commented that item #9 in the Revision to Policy on Curriculum Revision and Review (2003) Key Changes, October 25, 2010 document, the statement "Additional pages of the syllabus will reflect the individuality, style, and creativity of the instructor." was omitted in the revision. Senator Stroble commented that while it is not required, the statement should be re-inserted. Senator Brekke to follow up.

9. Student Committee (Kamahele)

Motion 10-47 To approve the revised Student Academic Grievance Policy with changes as proposed by the Student Committee.

Motion is unanimously approved, with 21 Ayes, 0 Opposed, 0 Abstentions.

C. Ad-Hoc Committee (Stroble)

1. Contingent Faculty/Lecturers (Stroble)

Committee to do recycling during the Leeward Discovery Fair.

2. AA GenEd Core Review (Hochstein/Lane)

Motion 10-52: To approve the appointment of Candace Hochstein and Michael Lane as co-chairs of the AA GenEd Core Review Committee.

Motion is unanimously approved, with 21 Ayes, 0 Opposed, 0 Abstentions.

New/Other Business

Announcement – Senator Cain announced E-Waste recycling on Thursday and Friday with priority given to institutions during these days, and Saturday for personal recycling.

MEETING ADJOURNED: 4:55 P.M.