

LEEWARD COMMUNITY COLLEGE

2010-2011 FACULTY SENATE MINUTES

OFFICIAL Minutes of the September 1, 2010, Meeting

Paul Lococo, Chair
Raymund Liongson, Vice Chair
Alex Ramos, Secretary

SENATORS PRESENT: Eunice Brekke, Eileen Cain, Christian Ganne, Candace Hochstein, Helmut Kae, Momiala Kamahela, Roy Kamida, Michael Lane, Raymund Liongson, Paul Lococo, Erin Loo, Tracie Losch, David Millen, Kabi Neupane, Kay Ono, Alejandro Ramos, Ian Riseley, Tara Rojas, Jay Sakashita, Natalia Schmidt, James Stroble, Melanie Van Der Turin, Greg Walker

SENATORS ABSENT: None

GUESTS: None

ADDITIONAL DOCUMENT LINKS: The Agenda

CALL TO ORDER: The meeting was called to order at 3:07 PM with a quorum.

APPROVAL OF THE MINUTES: The minutes from the May 12, 2010 meeting were approved as amended.

CHAIR'S REPORT: Chair Lococo asked senators to examine the Charter and ByLaws to see if there was a need for revision. The last time the Senate's guiding documents underwent such a revision was over a decade ago. Senators were reminded that Accreditation affects everything done on the campus and were encouraged to participate in the self-study review. Senators were also asked to provide the chair with a list of the Leeward CC committees of which they are members.

Appointment of Standing and AdHoc Committee Chairs:

A. The following appointments as Chairs to Faculty Senate Standing Committees were unanimously approved:

1. Academic/Institutional Support - Ian Riseley
2. Budget & Planning - Roy Kamida
3. Elections - Raymund Liongson/Erin Loo
4. Faculty - Kay Ono
5. GenEd Foundations - Candace Hochstein/David Millen
6. Legislative - Raymund Liongson
7. Program Review - Eunice Brekke
8. Student - Momi Kamahela

B. Ad Hoc Committee

Chair informed the Senate that the Ad Hoc Contingent Faculty/Lecturers Committee was the official connection between the Faculty Senate and the Lecturers. In order to continue the committee needed to be formally renewed for a 2-year period.

Motion 10-40 (Ono/Hochstein) To renew the Ad Hoc Contingent Faculty/Lecturers Committee for a further 2 year period.

Unanimously approved.

Andy Stroble was appointed and unanimously approved as Chair of the Ad Hoc Contingent Faculty/Lecturers Committee.

Standing Committee Reports

Curriculum Committee

Membership Increase

Chair Michael Lane indicated a need to increase membership by one (1) due to increased workloads for the secretary. Membership currently stands at 24. Additional membership would allow the secretary to focus on secretarial duties and not also have sub-committee duties. Secretary would not lose the right to vote in meetings of the full committee.

Motion 10-41: To approve the increase in the Curriculum Committee by one (to 25) to allow the secretary to be free of sub-committee duties. Secretary would retain voting rights in meetings of the full committee.

Tally: 23 Yes, 0 Opposed, 0 Abstention.

Curriculum Committee Chair Lane reminded senators that October 15 for submission of curriculum proposals to be effective Spring 2011.

Curriculum Committee Chair Lane also informed senators that the deadline for all course input for the Spring 2011 semester is November 18.

Student Committee

Student Academic Grievance (SAG) Policy

Approval of policy deferred to September 22 Meeting. Senators questioned as to whether there have actually been increases in student misbehavior raised. Increases possibly due to increased enrollment, state of economy, drugs.

Academic/Institutional Support

Utilization of GT105 Classroom

Chair Ian Riseley informed the senate that GT105 has been closed during all of Summer 2010, as well as the current Fall 2010 semester. Job to renovate classroom not yet out to bid. Given tight inventory of available classroom, why is GT105 not being utilized,

pending start of renovation work? An inquiry during the 2010 Summer resulted in no direct response, no reason provided.

Motion 10-42: Request the Chancellor of Leeward Community College to provide a rationale for closure of GT105.

Vote: 23 Yes, 0 Opposed, 0 Abstention.

Senate Chair Lococo was directed to draft a "Letter of Inquiry" and report back to the senate.

Student Intervention Team (SIT) Appointment

Old business from Spring 2010: Appointment of Cory Adler as faculty member of the Student Intervention Team was unanimously approved.

Recording of Senate Faculty Meetings

Secretary Alex Ramos raised the possibility recording meetings for "note taking" purposes. Issues with being able to speak freely during the sessions brought out. No consensus was reached and the issue was tabled.

Access to Faculty Senate Minutes And Other Documents

Faculty Senate Minutes from 2004-Present available through Laulima. Other supporting documents available as well. Need to be made available to all LCC faculty at large. Secretary to follow-up on availability issues.

Curriculum Revision and Review

Due to accreditation issues, the campus is reviewing its Policy and Procedures for Curriculum Revision and Review. This was given to the Program Review Committee, which was instructed to work with the Curriculum Committee as well as the DPPA and present a proposal to the Senate at some later point this semester.

General Education Outcomes

Continuation of deferred action from last year's senate (4/13/10, Motion 10-35) regarding AA Degree GenEd Outcomes. Senators asked to look at a proposal to add a seventh category, revision of the title for the sixth category, and overarching statements for all categories. Proposal will be taken up at the Senate's next meeting for discussion and vote.

Release Time and New Contract

Issues release time allocation raised. Currently varies from division to division. Some non-faculty release times taken away. Rationale for giving release time is an issue. Subject to be discussed further.

Announcements:

Senator Cain informed the senate that September 23 and 24 Voter Registration by Student Govt 11:00-1:00 in front of library

MEETING ADJOURNED 5:07 P.M.