

LEEWARD COMMUNITY COLLEGE

2008-2009 Faculty Senate

OFFICIAL Minutes of the January 21, 2009, Meeting

Linda Currivan, Chair
Paul Lococo, Vice Chair
Michael Nester, Secretary

SENATORS PRESENT: Linda Belisle, Ann Berner, Kay Caldwell, Linda Currivan, Jake Darakjian, Ron Flegal, Michael Fujita, Stephen Herr, Candace Hochstein, Momi Kamahale, Gail Levy, Alan Leitner, Paul Lococo, Susan Lum, Bobbi Martel, Stanley May, Wayne Muromoto, Barry Nakamura, Michael Nester, Ian Riseley, Andy Stroble, Greg Walker and James West

SENATORS ABSENT: None

GUESTS: None

ADDITIONAL DOCUMENT LINKS

[The Agenda](#)

CALL TO ORDER: The meeting was called to order at 3:14 PM with a quorum.

APPROVAL OF THE MINUTES: The minutes from December 3, 2008, were accepted as presented.

CAMPUS REPORT:

Chair Currivan reported that Mike Pecsok, the Vice Chancellor of Academic Affairs, agrees with the idea of evaluating the effectiveness of Leeward Community College's shared governance, which includes the Faculty Senate, the Campus Council, and the administration. A survey will be made available on Survey Share to help develop an appropriate mechanism for starting the process in relation to the Faculty Senate.

In addition, Chair Currivan shared a spreadsheet containing the current budget and proposed based expenses per division for the 2009 and 2010 fiscal years ([View Budget Spreadsheet](#)). As illustrated, the FTE will decide the division amount, a greater percentage will be given for more lecturers, and only one student-help position will be budgeted per division (though the division can request more). Also of note, summer money has been taken away.

In relation to the union contract negotiations, Chair Currivan reported that the governor is attempting to negotiate globally with 13 unions as one unit. Though this is prohibited by HRS Chapter 89, it is nevertheless the approach the governor seems to be taking.

Chair Currivan noted that Section "A3" of the Leeward Strategic Plan should be updated to be in line with the new changes to the UH Community College Strategic Plan, which calls for Native Hawaiian students in developmental programs to successfully complete one developmental course in their first year as opposed to eighty percent of Native Hawaiian developmental students being ready for degree-applicable courses as listed in the current version of Leeward's Strategic Plan.

[View Leeward Revised Strategic Plan](#)

[View UH Community College Updated Strategic Plan](#)

The Senate continued to voice concerns about the issue of retention and persistence as voiced in the Maui Resolution ([View Resolution](#)) and the issue of basing promotion on SLO success: as noted, there are many variables that can affect student success.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE

Chair's Report: [View Report](#)

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE: No Report.

As recommended by the committee at the last meeting, Chair Currivan announced that she had sent a letter relating to classroom cleaning to the Divisions Chairs.

BUDGET & PLANNING

The committee distributed two documents: the first entitled "[FB 2009-11 General Funded Initiatives by Campus](#)", which shows that no money is being recommended by the Board of Regents, and the second document is entitled "[Payroll Cost Analysis by Program](#)." After a brief analysis of this second document, it was noted that the percentage for the instructional area has declined while the administrative areas appear to increase. However, it was also noted that this chart does not provide the information the committee was really seeking: they wanted information that would only show a comparison between faculty and administrative salaries. The programs in the "Payroll Cost Analysis" combined administrative and non-administrative positions, and therefore it was difficult to ascertain appropriate changes in administrative salaries. The suggestion was made that Mark Lane be invited to the next Senate meeting or write a letter in order to explain the information requested.

CURRICULUM COMMITTEE: ([View Document](#))

Motion 09-01: To delete the following course based on the recommendations of the Curriculum Committee: ART 107.

PASSED - Unanimously

Motion 09-02: To modify the following courses based on the recommendations of the Curriculum Committee: BIOL 100, BIOL 101, BIOL 171, BIOL 171L, MATH 103, and MICR 130.

PASSED - Unanimously

Motion 09-03: To modify the following course based on the recommendations of the Curriculum Committee: HIST 241.

PASSED - Unanimously

Motion 09-04: To accept the following new course proposals based on the recommendations of the Curriculum Committee: CHN 101, CHN 102, KOR 101 and KOR 102.

PASSED - Unanimously

ACADEMIC REVIEW BOARD: Senator Levy announced that the issue relating to prerequisites for WI courses had been resolved. Jim Goodman, Interim Dean of Arts & Sciences, and the rest of the administration agreed that a "D" in ENG 100 would mean a student passed the course, but a "C" is required for registration in a WI course. Now, the changes actually need to be made in the catalog.

ELECTIONS COMMITTEE: At the February 25th meeting, the election of officers for the 2009-2010 academic year will take place.

FACULTY COMMITTEE: No Report

GEN ED COMMITTEE: Senator Lococo announced that Manoa will take Diversification

courses as Leeward labels them. Also, he pointed out an issue with alphas and numbers not corresponding throughout the system for certain courses, and Manoa has suggested that the disciplines get together to fix the discrepancies. A discussion about funding for such system-wide discipline meetings then ensued.

LEGISLATIVE RELATIONS COMMITTEE: ([View Report](#))

[Related Star Bulletin article](#)
[Honolulu Advertiser article](#)

PROGRAM REVIEW COMMITTEE

Assessment Team Report: [View Report](#)

STUDENT COMMITTEE:

Motion 09-05 (Berner/Caldwell): To enter Executive Session.

PASSED - Unanimously

Motion 09-06 (Muromoto/Berner): To end the Executive Session.

PASSED - Unanimously

AD HOC COMMITTEES

CONTINGENT FACULTY/LECTURERS: No Report

UNFINISHED BUSINESS: None

NEW BUSINESS:

Senator West voiced a concern brought by an international student relating to students with Monday, Wednesday, Friday schedules who did not have an opportunity to drop classes before the switch from a 100 percent refund to a 50 percent refund due to the school's closing on Friday, January 16th, and subsequent Martin Luther King, Jr. Holiday on Monday. Chair Currivan stated that she would address this issue with Chancellor Cabral.

ANNOUNCEMENTS: None

ADJOURNMENT: The meeting was adjourned at 5:30 PM.

Minutes respectfully submitted by Michael Nester, Secretary