

**LEEWARD COMMUNITY COLLEGE**  
**2007-2008 Faculty Senate**

APPROVED Minutes of the December 12, 2007, Meeting

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Linda Currivan, Chair  
Ron Flegal, Vice Chair  
Michael Lane, Secretary

**SENATORS PRESENT:** C. Akina, K. Caldwell, L. Currivan, R. Flegal, K. Fujishima-Lee, M. Fujita, C. Ganne, B. Hotta, M. Kamahela, D. Kunimune, M. Lane, S. Laycock, T. Lee, G. Levy, R. Liongson, S. Lum, D. Matsumoto, S. May, B. Nakamura, I. Riseley, J. Wang, J. West

**SENATORS ABSENT:** C. Hochstein, B. Martel

**CALL TO ORDER:** The meeting was called to order at 3:07 PM with a quorum.

**APPROVAL OF THE MINUTES:** The minutes from November 21, 2007, were approved unanimously with corrections.

**CAMPUS REPORT:**

Chair Currivan distributed the agenda from the December 14, 2007 Strategic Planning Council meeting for the UHCC System. In addition, she requested that senators review two PowerPoint presentations from the meeting: *Strategic Outcomes and Performance Measures 2008-2015* and *Strategic Goals 2008-2015*.

Agenda

1. UH System Planning – VP Johnsrud
2. Review of the Outcomes from the November Meeting
3. Developing UHCC System Goals and Benchmarks 2008-2015
  - a. Increase Educational Capital
  - b. Expand Workforce Development
  - c. Diversifying the Economy
  - d. Address Underserved Regions and Populations of the State
  - e. Review and expand the Infrastructure
4. Next Steps
  - a. Campus Strategic Planning
  - b. Developing the Resource Requirements to Implement the Plan

Chair Currivan provided the Senate with information from the recent Campus Council meeting. Her update focused on the Administration's proposal for a learning commons to be located in the Leeward CC Library. The Senate discussed several issues of concern such as the disruption of current library services and funding for the project. The Chair noted that Windward CC and UHWO plan to develop learning commons on their respective campuses.

### **COMMITTEE REPORTS:**

EXECUTIVE COMMITTEE – No report.

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE – No report.

BUDGET & PLANNING – Chair Fujita stated that the College would begin working on the 2009-2011 Biennium Budget in January and he would inquire about Faculty Senate's input in the budget process with VCAS Lane.

The Senate discussed its role in budget priority setting and agreed to request that VCAS Lane provide the Senate with a budget report each semester.

CURRICULUM COMMITTEE – Chair May led a discussion about placing the Academic Review Board under the Curriculum Committee for reporting purposes. Chair May asked that interested faculty members contact him to provide input about the proposed change in the ARB status.

**Motion 07-62:** To approve course deletion proposals for MATH 25 Elementary Algebra II, SMKT 93B/C/D/E Retailing Cooperative Education, BUS 30 Principles of Bank Operations, and BUS 32 Money and Banking.

PASSED - Unanimously

**Motion 07-63:** To approve course deletion proposals for QM 121 Mathematics for Decisionmaking I and QM 122 Mathematics for Decisionmaking II.

PASSED - Unanimously

**Motion 07-64:** To approve course modification proposals for MATH 1B Basic Math Through Problem Solving, MATH 22 Introductory Algebra With Geometry, MATH 50H Technical Mathematics I: Food Service, LAW 200 Legal Environment of Business, ART 101 Introduction to the Visual Arts, ART 175 Survey of Global Art, ART 176 Survey of Global Art II, ENG 253 World Literature I, ENG 254 World Literature II, and ENG 255 Types of Literature I.

PASSED - Unanimously

**Motion 07-65:** To approve new course proposals for ART 156 Digital Painting and ART 166 Digital Printmaking.

PASSED - Unanimously

**Motion 07-66:** To approve new course proposals for ART 214 Introduction to Life Drawing and ART 223 Intermediate Painting (as amended with the following line struck “This course meets AA Core requirements in AH-2 category”)

PASSED - Unanimously

**Motion 07-67:** To approve new certificate proposals for Certificate of Competence WEB Science and Certificate of Competence WEB Architecture.

PASSED - Unanimously

ELECTIONS COMMITTEE – No report

FACULTY COMMITTEE – No report.

GEN ED COMMITTEE – Senator and HAP Focus Board Chair Kamahale distributed copies of the draft Hawaiian, Asian, and Pacific Issues Articulation Agreement that was passed unanimously at the December 12, 2007 meeting of the College’s HAP Focus Board.

The Board asked the Senate to approve the agreement based on the following rationale:

1. Leeward CC has approved HAP for the A.A. Degree
2. The agreement provides Leeward CC with the ability to approve its own HAP courses for HAP designation for articulation to other UH campuses with an HAP approved program

**Motion 07-68:** To approve the Hawaiian, Asian, and Pacific Issues Articulation Agreement.

PASSED - Unanimously

GEN ED Committee Chair Matsumoto provided the Senate with updates on several issues.

Motion 07-61, which passed at the November 21, 2007 Faculty Senate meeting, did not include an effective date. The Committee proposes an effective date of Fall 2008 to provide time to notify the UH System.

**Motion 07-69:** To approve an effective date of Fall 2008 for Motion 07-61.

PASSED - Unanimously

Additionally, the Chair discussed the status of the Maui CC's application to join the multi-campus agreement and stated that Paul Lococo is starting the Diversification Board.

Lastly, the Chair raised the issue of the status of competencies assessments and stated that she would meet with Kathy Hill, Director of Policy, Planning, and Assessment Office, in January 2008 to determine the standard assessment procedure.

LEGISLATIVE RELATIONS COMMITTEE – Chair West announced that the Hawaii State Legislature session opens in January 2008 and recommended that Leeward CC should send a delegation.

PROGRAM REVIEW COMMITTEE – No report.

STUDENT COMMITTEE – No report.

### **AD HOC COMMITTEES**

CONTINGENT FACULTY/LECTURERS – Chair Lee distributed copies of a proposal for a lecturer service award. The awards would recognize lecturers for their years of service at Leeward CC. Lecturers play a valuable role in teaching and most of them have never been recognized by the Administration for their on-going contributions.

Lecturers who teach one or more classes in consecutive or non-consecutive semesters will be eligible for acknowledgment when they complete various periods of service, such as 10 years. The acknowledgment could be in the form of a certificate presented at any campus gathering.

The Chair asked the Senate to consider the proposal for discussion at a future Senate meeting.

### **NEW BUSINESS**

Chair Currivan asked the Senate to consider a proposal to decrease the number of Senate meetings per semester. Currently the Senate meets six times per semester, once every three weeks. The Senate will discuss the proposal at the January 23, 2008 meeting.

**ADJOURNMENT:** The meeting was adjourned at 4:50 PM.

**RESPECTFULLY SUBMITTED:** Michael Lane, Secretary