

**LEEWARD COMMUNITY COLLEGE**  
**2007-2008 Faculty Senate**

APPROVED Minutes of the September 19, 2007, Meeting

Linda Currivan, Chair  
Ron Flegal, Vice Chair  
Michael Lane, Secretary

**SENATORS PRESENT:** Char Akina, R. Flegal, K. Fujishima-Lee, M. Fujita, C. Ganne, C. Hochstein, B. Hotta, M. Kamahela, D. Kunimune, M. Lane, S. Laycock, T. Lee, G. Levy, R. Liongson, S. Lum, B. Martel, D. Matsumoto, S. May, B. Nakamura, I. Riseley, J. Wang, J. West

**SENATORS ABSENT:** K. Caldwell, L. Currivan

**CALL TO ORDER:** The meeting was called to order at 3:12 PM with a quorum.

**APPROVAL OF THE MINUTES:** The minutes from August 29, 2007, were approved with corrections unanimously.

**CAMPUS REPORT:**

Vice Chair Flegal reported that an update on the status of plans to organize the LCC Student Government would be deferred pending input from Stuart Uesato, Student Advisor.

Senators discussed ways for the Senate to participate in the LCC Family Fun and Craft Fair, scheduled for Saturday, November 10, 2007.

**Motion 07-54 (Liongson/Fujita):** To approve that the Faculty Senate manage the used book sale at the Family Fun and Craft Fair on November 10, 2007.

PASSED – Unanimously

A discussion of procedures to place time limits on Faculty Senate debate to streamline the decision-making process was deferred until the next meeting.

The Senate discussed the proposed changes to the Faculty Classification Plan. Questions were raised as to how the changes might affect future tenure and promotion applicants. Several senators expressed concern that the proposed FCP changes would place undue responsibilities on faculty. Senators were asked to review the proposal online and provide feedback to the Chair or Vice Chair.

Senators discussed mechanisms to enable the Writing Intensive Committee to communicate with the

Senate. An efficient communication procedure would provide the information necessary for the Senate to perform its oversight responsibilities. Vice Chair Flegal tasked Senators Kamahele, Matsumoto, May, and Nakamura to form an Ad Hoc committee to explore the integration of the WI Committee and the GenED Foundations Board, and reporting mechanisms for the WI Committee.

In addition, the Senate discussed the merits of whether to recommend the establishment of a C or better requirement for ENG 100. Currently, the policy is D or better.

The Senate discussed a proposal to consider a proportional model of Senate representation, where each Division or unit would be represented by a number of Faculty Senators proportional to its size. Senators decided to maintain the current procedures to elect senators.

The Senate discussed a proposal to put reports from the Academic Review Board into Curriculum Committee reports to the Senate. The ARB could deal with important academic issues and report to the Senate via the Curriculum Committee.

### **COMMITTEE REPORTS:**

EXECUTIVE COMMITTEE – No report.

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE – Chair Kunimune distributed the report from the September 12, 2007, AIS Committee meeting.

She noted that the Campus' rock wall sign was moved and rebuilt. An RFP will be distributed at the end of September to local vendors to determine if there is interest in locating a coffee shop in the library. Maintenance and parking issues were addressed. The AISC discussed locating a community group to conduct a campus beautification project and ways to make the Campus more student-friendly, which would support the formation of a student government. Lastly, they noted that the air-conditioning unit for the Cafeteria and Student Lounge continues to malfunction. Replacement should be a priority as the unit might pose a health risk.

BUDGET & PLANNING – No report.

CURRICULUM COMMITTEE –Chair May stated that the Committee requires two additional subgroup leaders.

ELECTIONS COMMITTEE – Chair Liongson announced that the Committee is calling for nominations for the November 5-9 Faculty Senate elections. The online nomination site will be up and running next week.

FACULTY COMMITTEE – Chair Lum distributed a report from the September 4, 2007, committee meeting.

Chair Lum, in her separate role as Coordinator of the Chancellor Search Advisory Committee (CSAC),

updated the Faculty Senate on the search for a new Chancellor. Chair Lum will put together a Faculty Committee made up of faculty members from all Divisions. The committee will meet to nominate 14 faculty members to the CSAC. The list of nominees will go to VPCC John Morton, who will select seven members to serve on the CSAC.

The Faculty Committee received a request from Kathy Hill to nominate faculty members to the Strategic Planning Committee. The Faculty Committee voted to recommend six faculty members to one-year appointments and currently seeking an additional member from the MS Division to serve on the Faculty Senate..

GEN ED COMMITTEE – Chair Matsumoto distributed a report from the Committee.

The deadline for the new course designation and renewal form for Fall 2007 is Friday, November 2, 2007. The submission deadline for Spring 2008 is Friday, February 29, 2008. Development work on the Foundations Board Web site continues. The report contains lists of Foundation course renewals and Foundations courses that will expire in Summer 2008. The next committee meeting is November 13, 2007.

LEGISLATIVE RELATIONS COMMITTEE – No report.

PROGRAM REVIEW COMMITTEE – No report.

STUDENT COMMITTEE – Chair Laycock announced that the PTK Blood Drive was a great success: the goal of 35 pints of blood was exceeded by five pints. In total, 15 new donors contributed.

### **AD HOC COMMITTEES**

CONTINGENT FACULTY/LECTURERS – No report.

**ADJOURNMENT:** The meeting was adjourned at 4.57 PM.

**RESPECTFULLY SUBMITTED:** Michael Lane, Secretary