

LEEWARD COMMUNITY COLLEGE
2008-2009 Faculty Senate

OFFICIAL Minutes of the September 3, 2008, Meeting

Linda Currivan, Chair
Paul Lococo, Vice Chair
Michael Nester, Secretary

SENATORS PRESENT: Linda Belisle, Ann Berner, Linda Currivan, Jake Darakjian, Ron Flegal, Michael Fujita, Stephen Herr, Candace Hochstein, Momi Kamahela, Gail Levy, Paul Lococo, Susan Lum, Stanley May, Wayne Muromoto, Barry Nakamura, Michael Nester, Ian Riseley, Andy Stroble and James West

SENATORS ABSENT: Kay Caldwell and Alan Leitner

GUESTS: James Goodman and Kathy Hill

CALL TO ORDER: The meeting was called to order at 3:17 PM with a quorum.

APPROVAL OF THE MINUTES: The minutes from May 14, 2008, were accepted with minor corrections.

CAMPUS REPORT:

I. Kathy Hill gave an update on the SLO Assessment Team, which was newly created this summer, and she presented a handout to the senators outlining the team's findings and recommendations. While 89 percent of general education courses have defined their SLOs, only 20 percent of those same courses have performed SLO assessment, and only 7 percent of the courses have analyzed their assessment results. Therefore, added emphasis is now being placed on SLO formation and assessment. She outlined the steps the team has taken to encourage and help faculty with their assessments: most notably she pointed out the creation of a new assessment template which will be used for both course and program assessment. Lastly, she pointed out the process by which SLOs and overall course assessment will be conducted and approved. The handout is included with the official record.

II. James Goodman addressed the formation of an LCC/UHWO Dual Enrollment umbrella agreement. He noted some of the fears faculty members had mentioned, but with Leeward presently having six times the enrollment of UHWO, any fear of losing students to UHWO seems unfounded at the moment. He called the senators' attention to the KCC and HCC dual enrollment articulation agreements with UHWO. KCC's agreement provides a pipeline for students wishing to continue their educations at UHWO: KCC counselors can specifically advise students in relation to programs offered at UHWO, and as a result, student can be tracked and kept in a communications loop with UHWO. As pointed out, UHWO is an aggressive recruiter, and as a result, another benefit to Leeward could be that students with financial and developmental needs can be channeled to our school for lower-division coursework: currently, Leeward's tuition is approximately half the cost of UHWO.

Goodman's purpose for addressing the senate was twofold: to ask the senate to review and comment on the KCC and HCC articulation agreements and to suggest what Leeward should do in relation to its own articulation agreement with UHWO. Goodman asked the senators to forward comments and concerns to him.

Senate members raised concerns and asked many questions. Key among these concerns are the following:

How are the stated advantages different from what is currently happening at LCC?

How would this affect advising since KCC allows advising by faculty?

Would Leeward's (not just UHWO's) benefits be listed in the agreement?

Can UHWO make curricular demands on Leeward?

Goodman will come back to the Senate once he gets an initial draft of the UHWO-LCC articulation agreement to discuss specific details.

COMMITTEE REPORTS:

EXECUTIVE COMMITTEE

Chair's Report

1. All-Campus Council of Faculty Senate Chairs (ACCFSC)—8/21/08 (10:00-12:00, WIN)

Klaus Heil (SOEST) and Harry Davis (KAP) are the 2008-09 Co-Chairs. Outgoing Co-Chair David Chin advised that system budget requests have been prioritized to focus on student success, but the highest priority recommendations to the Legislature continue to be items of deferred maintenance (repair/renewal/replacement). VPAA Linda Johnsrud advised the group that monies requested last year to hold discipline retreats will be available on a rotating, biennial basis beginning with basic skills. VPAA Johnsrud also brought up BOR concerns about the non-resident enrollment cap (15% combined at CCs; 30% at other campuses). Both UHH (38%) and UHM (32%) are exceeding their caps. Micronesians count as non-residents but pay 150% of tuition costs. Another ACCFSC request is that the services of the UHM Ombuds Office be made available to other campuses. The issue of providing input to President McClain as individual senates versus council representation continues to be discussed: BOR policy does not mention councils. For UHM in particular, non-proportional models are unacceptable.

2. Board of Regents Meeting—8/22/08 (8:30-12:30, WIN)

In the public testimony portion, UHPA Executive Director J.N. Musto repeated his request from the July 31st meeting that the BOR approve a special proposal of modified interest arbitration as an alternate to impasse in contract negotiations. Al Landon will continue as Chair and Howard Carr as Vice-Chair. UH President David McClain reported enrollment was up 10% at the community colleges, with HAW (23%) and LEE (15%) experiencing the highest gains. President McClain complimented the CC System on its success in convincing the Legislature to fund Act 188 (additional enrollment funding of \$2.5 million per year based on a 10% increase), also noting that the UH System has never gotten as much funding as it has in the last four years.

There are 130 new system faculty (20 at CCs). Chancellor Helen Cox/KAU who began 1 August was introduced: she described her immediate focus as improving service to older students. Although CIP requests were to be delayed until the 2nd and 3rd biennia of the current budget cycle, VP Howard Todo indicated that requests that reflected health & safety concerns were advanced. He described the prospect of the State's budget as "so uncertain." VPAA Linda Johnsrud acknowledged BOR concerns about student retention rates, noting "We are better at getting them in than getting them through." ETC Coordinator Bernadette Howard indicated that 26% of students attended at the WIN campus, 66% at HON, and 8% at Kalaeloa.

3. Community College Council-Faculty Senate Chairs (CCCFSC)—8/22/08 (1:00-5:00, WIN)

The UHCC Strategic Plan will be finalized in September in time to take to the October BOR meeting. HON Senate passed a resolution last spring requesting enforcement of the UH Multi-Campus GenEd Articulation Policy: students have had problems transferring Math 110 for credit. (BIO 100 is also not being automatically accepted by UHM's College of A&S.) Ellen Okuma is replacing Jill Savage as Senate chair from HAW. HON Interim Chancellor Mike Rota began 7/1/08. The new UHCCP 1.102 clarifies the advisory role of the CCCFSC. VPCC Morton shared the information that campuses are being encouraged to spend cash reserves *over the mandatory 4%* which amount to general budget funds of \$8.6 million (about \$1M of which is restricted/student activities monies). He promised to relay information about the specific amount at each campus. He also noted that budget cuts of 4% of discretionary monies in actuality comes out to about .7% and restrictions can be initially be juggled.

4. Upcoming Meetings/Events

Wednesday, September 17: Executive Committee Meeting (2:30, Conference Room)
 Thursday, September 18: ACCFSC/CCCFSC Meetings (1:00-4:00, Polycom)
 Friday, September 19: BOR (8:30-2:30, HAW)
 Monday, September 22: Campus Council Meeting (2:00-4:00, Conference Room)
 Friday, September 26: UHCC Strategic Planning Council (1:00-4:00, Dole Street Offices)

The chair reminded the senators of several campus-wide initiatives that were mentioned at fall convocation such as going green and rest-room renovation. Also, she stressed the significance of UHCCP 1.102, for which she provided a handout that is attached to the official record. This policy establishes the Community College Council of Faculty Senate Chairs and would allow the council to speak on behalf of campus faculty in certain situations: most notably when time between initiation and action of an issue is at a premium. This policy, which was unanimously approved last May, will be included as an addendum to the LCC Charter and By-Laws.

The chair asked for a representative for the Travel Grant Committee. Senator Fujita volunteered.

The chair reminded the senators of its responsibilities to the Family Fun Fair and asked for input about what the Senate would do this year. The chair will attend a meeting to see what options are available and send out suggestions to the entire Senate.

The chair also entertained opinions about whether the Senate should subscribe to Survey Monkey in order to obtain quick straw polls of faculty on issues. After a brief discussion in which the value of such a mechanism was considered, the chair decided to look into the possibility of adding on to the LRC subscription.

Vice Chair Lococo raised the idea of reviewing the A.A. general education core that was established two years ago. This review would be a formal mechanism to get feedback on its effectiveness and to see how it is functioning. Hopefully, the review would be undertaken in the fall. After a brief discussion, it was decided to send this proposal to the Gen Ed committee.

Senator West suggested that Vice-Chair Paul Lococo serve in the vacant position of the General Education Standing Committee Chair, pending Senate approval.

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE – No report

BUDGET & PLANNING – No report. Senator May has agreed to co-chair the committee with Senator Fujita.

CURRICULUM COMMITTEE – No report

Academic Review Board – Senator Levy asked that any problems or concerns relating to prerequisites be brought to the Academic Review Board.

ELECTIONS COMMITTEE – No report. Senator Hochstein has agreed to co-chair the committee with Senator Muromoto

FACULTY COMMITTEE – No report

GEN ED COMMITTEE – No report.

LEGISLATIVE RELATIONS COMMITTEE – No report.

PROGRAM REVIEW COMMITTEE – No report. Senator Herr has agreed to co-chair the committee with Senator West.

STUDENT COMMITTEE – Committee Co-chair Flegal and Senate Chair Currivan are presenting a College Colloquium on the Revised Student Academic Grievance Policy on September 25 in BE 102 from 2:00-3:30.

AD HOC COMMITTEES

CONTINGENT FACULTY/LECTURERS - No report.

UNFINISHED BUSINESS – Former Senator Liongson will be sending information to the Elections Committee regarding fall timelines.

The chair informed the Senate about procedures in Robert’s Rules of Order to limit debate. She passed out a handout relating to the issue and stressed that the chair would entertain motions to limit debate during meetings.

The chair also distributed two informational handouts: one is the MOA between UH Faculty Senates and UHPA relating to the roles of each organization. The second handout is entitled “Traits of Effective Senates.”

NEW BUSINESS – The chair referred the Senate to the letter sent by J. N. Musto to John Morton objecting to faculty business issues being conducted over the summer break.

ANNOUNCEMENTS – The next Senate meeting is scheduled for October 1, 2008.

ADJOURNMENT: The meeting was adjourned at 5:10 PM.

Minutes respectfully submitted by Michael Nester, Secretary